



# Iowa Department of Human Services

Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Kelly K. Garcia  
Director

01/26/2018

Ebiweni Ojeke  
8517 Airline AVE  
Urbandale, IA 50322

Dear Child Care Provider:

This letter is in regards to the pre-inspection visit at your Registered Child Development Home B conducted on 01/26/2018. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.9                      Files

**441 IAC 110.9(1)**                      **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“a”                      A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

Findings:

Per the pre-inspection visit completed on 1/26/18, the following corrections are necessary based on the above mentioned rules:

1. Your husband and two oldest children, who are all household members, must have a current physical completed on the REQUIRED Child Care Provider Health Exam form. This form was provided at the time of our visit. When your two younger household children turn 13, they will also need their physicals completed on this required form. This form must be updated every 3 years.

Suggestions for Improvement:

Child Care Resource & Referral (CCR&R)  
Consultant: TRACI CORLEY - 515-246-3559

Please do not hesitate to access the free and voluntary consulting services offered by CCR&R to assist you with any compliance related needs or questions.

Recommendation:

All corrections must be completed and verified by 2/18/18. You can provide verification of the documents by texting or emailing them to me through my confidential cell phone/email. This contact information was provided to you at the time of our visit. I am not able to approve your pre-inspection until all required documents are verified. If corrections are not verified by 2/18/18, it may result in the denial of your pre-inspection.

[ ] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 515-993-1742/mcrawfo@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Melissa Crawford

**Social Worker II**

Anne Schlepphorst

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).