Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: W.E.E.K. Latchkey-Wilton CSD **Enrollment:** 70 **License ID No. (Reapplications)** 20425

Street: 1002 Cypress St **City:** Wilton Iowa **Zip** 52778 **County:** Muscatine

Mailing Address: 1002 Cypress St, Wilton, IA, 52778

Director's Name: Anne Oien **Phone Number:** 563-732-4161

On-Site Supervisor(s): Madison Stone **E-Mail:** anneoien@wiltoncsd.org

Date(s) of Visit: 01-28-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-02-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-04-2022

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				75	75
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2025 to 01-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 02-06-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at W.E.E.K. Latchkey-Wilton CSD –20425 on 1/28/2025 for an annual visit. The fire inspection was completed on 4/4/2024. The center is for nonprofit and overseen by a board of directors. The center serves school aged children. The center is open year around. The hours of operation are 6:00am-6:00pm. Their current enrollment is 70.

The director is Anne Oien. She started in 10/2016. She has a bachelor's degree in Social Work. The on-site supervisor is Madison Stone. She started in 10/2019. She has an associate's degree.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free. The center is located inside Wilton Elementary School. The center has one classroom, an office and access to the gym. The center's playground includes: activity panels, balance beams, climbing structures, musical instruments, sensory activities, slides, swings and tunnels.

Health and safety practices were also reviewed including handwashing, medication management, appropriate cleaning/sanitizing/disinfecting, excluding ill children/staff, incident reports, and first aid kits.

Nutritional practices and food safety were observed. The center offers breakfast and afternoon snack. On no school days parents provide lunch.

This worker reviewed required postings. This worker checked staff files and child files. The licensing notebook including emergency drills, first aid supplies, playground checklist, radon testing, HVAC testing and policies were reviewed.

The center does communicate with parents via: emails, Facebook (Private), phone calls, and text messages. The center's curriculum is teacher created with a blend of: Conscious Discipline and Creative Curriculum. The center does not offer field trips.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The director has been with the center since 2016. The onsite supervisor has been with the center since 2019.
-Child and staff files were in full compliance.
-The center director is dedicated to ensure that all children have access to a quality program.
-The center director knows each child well and establishes professional working relationships with the families.
-The children have access to a wide variety of educaitonal and engaging activities.
-The center classroom is clean and nicely decorated.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period. As a director, on-site supervisor, or child care staff it is vital that you know and understand all licensing standards and procedures. The licensing regulation checklist can be found by visiting: https://iowaccrr.org/resources/files/BGP/71%20Licensing_Chklist_3940.pdf

This worker will conduct at least one unannounced visit each year. This worker encourages you to establish a working relationship with your local Child Care Resource Consultant (CCR&R) and your local Child Care Nurse Consultant (CCNC).

Child Care Resource & Referral (CCR&R) provides professional development and consultation services that support the child care business's ability to achieve and maintain regulatory status in good standing and work to achieve and maintain performance at higher quality levels in Iowa's Quality Rating and Improvement. To find your center's CCR&R consultant visit: https://iowaccrr.org/staff/region_5/

Healthy Child Care Iowa is a statewide publicly funded program to improve the health and safety of children while they are enrolled in child care and early education settings. Child care nurse consultants are registered nurses who provide consultation, training, and technical assistance on health and safety policies, health programs, health of personnel, and specific child health or safety issues. To find your center's CCNC consultant visit: https://hhs.iowa.gov/programs/programs-and-services/child-care/hcci

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.