Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Edward Early Childhood Center **Enrollment:** 188 **License ID No. (Reapplications)** 22663

Street: 1423 Kimball Ave **City:** Waterloo Iowa **Zip** 50702 **County:** Black Hawk

Mailing Address: 139 E Mitchell Ave, Waterloo, IA, 50702

Director's Name: Jamie Clancy **Phone Number:** 319-234-1835

On-Site Supervisor(s): Carley Epling **E-Mail:** jclancy@cvcatholic.org

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-28-2017

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	90	58	148
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2017 to 11-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 06-18-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 10/11/18 I made an unannounced off year licensing visit to St. Edward Early Childhood Center in Waterloo. I met with Susan Schaefer, the director of the program. Ms. Schaefer has been with the program since 1990. She has her AA in child development. Jamie Clancy is the Early Childhood Coordinator for the Cedar Valley Catholic Schools. There are eleven staff members employed by the program.

The program operates Monday through Friday from 6:30 am until 5:30 pm. It serves children ages two and one-half-years-old through school-aged children. The center operates a preschool and child care program. The program has a before and after school program and summer program for school-aged children. A majority of the children attending the child care program are also enrolled in the preschool program. The daycare program is located on the grounds of St. Edward's Catholic Church in the building that was once the convent. The three-year-old preschool classroom is located in the elementary school. The four-year-old preschool classrooms are regulated through the Department of Education.

The three-year-old preschool program operates Tuesday, Wednesday and Thursday and offers a morning session from 8:30-11:30 am and an afternoon session from 12:30-3:30 pm. Lisa Dalrymple is the lead teacher for the preschool class and Tracy Schultz is her associate. There are currently 188 children enrolled between preschool and child care.

The preschool program operates out of a classroom in the school and there are multiple rooms that serve the daycare children in the daycare building. An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with pictures of the children, the children's art projects, and posters to assist the children with the learning process, such as the alphabet, shapes, colors and numbers. The children's birthdays were posted. There is an area for circle time in the preschool room. Rooms were within ratio during my visit.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, computers/Ipads, art, dramatic play, writing, math, science/discovery, woodworking, sensory table, puppets, music and movement, and Play-Doh. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level so they were easily accessible to the children.

There was a phone with emergency numbers in the preschool classrooms and some of the daycare rooms. Emergency fire and tornado procedures and diagrams were posted by the main program and outdoor exits in all rooms. A daily schedule was posted in each room and a lesson plan was available for review in each room.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. A radon test was completed in June 2017 and is good for two years. Results were within EPA guidelines. The fuel burning inspection was completed and no concerns were noted. A carbon monoxide detector was on site in the daycare in the ballroom and in the hallway on the upper level. The carbon monoxide detector in the school is located in Ms. Duggan's preschool room (next to Ms. Dalrymple's room). Outlets were protected. The fire marshal inspection occurred on 04/28/17.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Schaefer states they are building a “homey” environment. The staff members are a team and they work well together. Ms. Schaefer uses staff input to problem solve. She states they provide a loving environment and truly care about the children. The program has great staff longevity with their lead teachers.

Ms. Schaefer states parents trust them and have asked them for parenting advice.

The program has a Quality Rating System (QRS) level of 3 that expires on 04/01/19. Ms. Schaefer states they plan to work toward a level 4.

Ms. Schaefer is an amazing director and they had a terrific visit. Ms. Schaefer has been with the program since 1990 and is truly invested in the center and the families they serve. She is organized and was observed to have friendly and positive interactions with parents and children.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 319-292-2429; email rfrost@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

An administrative change is being made in March 2019 to name Jamie Clancy as the new interim director. Susie Schaefer's last day was 03/12/19. Jamie Clancy is the Early Childhood Coordinator for the Cedar Valley Catholic Schools.

An administrative change is being made to name Carley Epling as the new on-site supervisor for this program. Ms. Epling has a BA in Early Childhood Education and has 15 years experience working in a previous child care center. Her start date was May 20, 2019.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.