Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Shelley Bronemann

Provider Name: Shelley Bronemann

Provider No.: 24949

Address: 341 N Pine ST, Monticello, IA, 52310

E-Mail:

County: Jones

Phone Number: 3194804851

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 7/22/2025

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Shelley has provided in home childcare through the state since 2009. She started as a level B, was a C2 provider for several years and is currently at a level B. She has not participated in the IQ4K rating system. Shelley does participate in the food program

2. Identify Observed Strengths Of The Program

Shelley has policies for her program that are nicely written and address more than just the minimum required policies. Shelley's files were nicely organized so this worker was able to review the paperwork with less distraction for Shelley in meeting the needs of the children.
There were no safety hazards noted in the home or outdoor play area.

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This worker observed appropriate interactions between Shelley and the children while I was present, and she had them engaged in fun activities (dance party). she does have routine in her day and talked of her goal to make sure children are ready for school.

3. Identify The Aspects That Fall Below The Standard

Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
Shelley did have this written list but it needs to be updated.
* She should update this accordingly and make sure to update it when changes are made.

110.8 (4) a : Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.
Shelley did not have her emergency plan (diagram) posted at her primary exit. (She did have one at the bottom of the stairs in the lower level of the home where she provides care and this is appropriate to direct the children upstairs and out the primary exit.)
*Shelley needs to post this at her primary exit and send pictorial verification to this worker.

110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9 (3) c : Certification of two hours of approved training relating to identification and reporting of child abuse within three months of employment.
Raegan is an approved assistant and substitute but could not locate her current MCART certificate or verification.
* Raegan did retake the MCART on this date and Shelley sent pictorial verification to this worker.

110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
Shelley was missing an updated/annual physical for one of the children in care.
*Shelley needs to work with parents to ensure she has all required documentation for her children's files.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above.
Pictorial verification can be sent via email to Christy Weber at christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
We did discuss safe sleep policies.
We did discuss the number of children that Shelley is allowed to care for at one time.

Recommendations:
Shelley had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get this documented accordingly.

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6. ADDENDUMS:

- Addendum1: Shelley's annual childcare compliance check was completed on 7/22/25.
  There were a few items where she was out of compliance and needed to send pictorial verification of compliance to this worker.
  Shelley sent the MCART for Raegan on 7/22/25 and the diagram for fire and tornado was sent on 7/23/25 (along with the one physical for a child).

  As of 7/23/25 she has sent pictorial verification of the items requested.

This Addendum is approved by supervisor on 7/23/2025

HHS Child Development
Home Compliance Worker: Christine Weber Date: 7/22/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Alicia Wagner with Child Care Resource and Referral if you have any ongoing compliance or training needs. Alicia can be reached at 319-538-8464