Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Crayons 2 Pencils Early Learning Center **Enrollment:** 140 **License ID No. (Reapplications)** 27088

Street: 800 Colonial Circle Ste 123 **City:** Norwalk Iowa **Zip** 50211 **County:** Warren

Mailing Address: 800 Colonial Circle Ste 123, Norwalk, IA, 50211

Director's Name: Jill Larsen, Cindy Gavin **Phone Number:** 515-285-5322

On-Site Supervisor(s): Crystal Boothe, Brenda Bussanmas, Sarah Davis **E-Mail:** crayons2pencils@yahoo.com

Date(s) of Visit: 06-03-2020

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-12-2019

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	33	74	45	172
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2020 to 09-01-2022
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 06-28-2020

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Crayons 2 Pencils Early Learning Center opened in September 2016. It is located in a building shared with other businesses. The center has a secured entrance. The center provides child care services to children ages infancy through school age. Jill Larsen and Cindy Gavin are co-owners and directors. Jill had a registered, in home daycare home for ten years prior to opening up this center. Cindy was a teacher and she also had a registered in home child care daycare prior to opening up this center. Crystal Boothe, Brenda Bussanmus and Sarah Davis are the on site supervisors.

An unannounced visit was completed today. Cindy and Jill were present and assisted with the visit today. Given the current coronavirus pandemic, a significant amount of time was spent on discussing how the center is managing during this unprecedented time. The center is following guidelines put forth by DHS regarding the coronavirus. Children's temperatures are being taken at check in. Parents are dropping children off rather then entering the center. Classes are not combining on the playgrounds. Assigned staff are doing extra cleaning throughout the center during the day. Meals are not being served family style. Average attendance at this time is 110. Children were observed in their classrooms and on the playgrounds.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Jill and Cindy have many years of experience in the child care field. The center participates in QRS and have earned a four star rating. The center has a secured entrance. There are security camera in all the classrooms and playgrounds. The center partners with the Norwalk School District and has a Universal PreK preschool, which started fall 2018.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-725-2635; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You

may contact the DHS Licensing Consultant to inquire.

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