Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Turnbull Child Development Center

Provider No.: 6957

Address: 1501 Mustang Drive, Shenandoah, IA, 51601

County: Page

Director's Name: Kathy Buttry

On-Site Supervisor: Lacey Foutch

Phone Number: 7122461204

E-Mail: Turnbulldirector@gmail.com

HHS Visit Date: 10/07/2026

Licensing Period: 11/01/2026 to 11/01/2028

Fire Inspection:

Date Inspected: 05/16/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	5:30 AM to 6:00 PM		
Tuesday	5:30 AM to 6:00 PM		
Wednesday	5:30 AM to 6:00 PM		
Thursday	5:30 AM to 6:00 PM		
Friday	5:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [X] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	32	16	80	54	182
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Turnbull Child Development Center on 10/7/26. Turnbull Child Development Center opened in October 2004. The building was designed and built with age-appropriate child care needs in mind. Kathy Buttry became the director on 7/7/26. Kathy has bachelor's degrees in Human Services and Psychology. She worked as an in-home provider for 10 years. Lacey Foutch is the Assistant Director. She has been employed at the center since 2014. There are 136 children enrolled in the program. The center offers child care services to infants to school age children from 5:30 AM to 6:00 PM Monday through Friday. During the summer the center provides full day child care to school age children and during the school year a before and after school program is offered. I met with Kathy Buttry during my licensing visit.

Observation of rooms:
There are eleven programming rooms and all are being used. The programming rooms looked very nice and have age and developmentally appropriate toys and equipment. The Infant 1 room serves children from six weeks to six months old. One child was swaddled. This is not recommended for child care and is not recommended for children older that 6-8 weeks. This child was over 8 weeks. There was also a crib sheet that was too loose and was not tight fitting. This is a safety hazard when it comes to safe sleep. The Infant 2 room is for six weeks to 12 weeks old. The Infant 3 room serves children who are 12 to 18 months. The Infant 4 room serves children who are18 months. The transition and toddler rooms serve 18-24 months. Depending on the development of the child determines which room they are in. The parents provide crib sheets and they are sent home on Fridays for the family to wash. There are rooms for two-year-olds, three-year-olds, four-year-olds, kindergarten and first grade room, and a school age room. The preschool room is for Tuesdays and Thursdays and the Pre-K room is for Mondays, Wednesdays, and Fridays. The school age children were at school during my visit. None of the infant rooms had thorough lesson plans although the Infant rooms 1-3 had lesson plans and daily schedules. The lesson

plans were very minimal and need work. The Infant 4 room did not have lesson plans. In another room there was a good template that Kathy said they would start using for all of the rooms. Lead teachers will be making the lesson plans. Please provide training for the staff in the infant rooms on preparing lesson plans. Please review weekly lesson plans/activities. Staff use Creative Curriculum. Please create and post lesson plans. There was no toilet paper near one of the toilets in the two-year-old room. In the transition room, the diaper changing station needs a new cushion. It was worn and some of the covering was coming off. The rooms were in ratio. They use the Playground App for daily sheets and the daily sheets looked good. Toys are sanitized daily. There are some climbing toys indoors that appear as they may need fall surfacing. Kathy said she would talk to the nurse consultant about whether fall surfacing is needed. There is also a school age room, but the children were at school at the time of my visit. The rooms were divided into centers. The children were having fun participating in a variety of activities i.e. playing, eating lunch, and naptime. Staff had excellent interactions with the children. They were positive and attentive to the children's needs. The program promotes fun hands-on educational learning experiences for the children every day. The center began using the Playground child care app.

Nutrition:
The center doesn't participate in the federal food program but follows the CACFP guidelines. Breakfast, lunch, and snacks are provided each day. The cook has a 4–6-week rotation menu. There is a summer and winter menu rotation. Proper food storage was observed.

Health and safety:
Monthly fire and tornado drills are practiced and documented. The center follows medication management procedures. Medications are locked in the programming rooms or in the staff room if they require refrigeration and the medication log is used. There is one child that has an EpiPen. Kathy said it is not locked. The first aid kits are properly stocked. The building has gas utilities so there will need to be an annual fuel burning inspection. Radon testing was completed from 5/30/25 to 6/2/25 and was in the acceptable range. Since it was under 4.0 pCi/L, testing only needs to be completed every five years. The center uses Purell Surface for sanitizing and disinfecting and they use the three-step process 1. Soap/water, 2. Water, and 3. The EPA and child care approved product for sanitizing and disinfecting.

Playground:
The center has separate playground areas according to the ages of the children. There is commercial grade equipment for the specified age groups and also includes a riding path, garden, and a natural play area. Rubber tiles are used for surfacing. There are shade tarps in all areas except the school age area where there is a tree to provide shade. Monthly playground safety inspections were completed.

Transportation:
The center has vans to provide transportation. The three- and four-year-olds go on field trips throughout the year and they transport school-age children to different activities in the summer such as to swimming lessons and summer camps. The center is located next to the elementary school and the center staff walk the children to the program. I told Kathy to keep all records of any maintenance on the vans.

Administrative records:
Fifteen children's files were reviewed. Only two were complete. It appeared different children had different enrollment forms. Ten of the files did not give the center consent to seek emergency treatment, three files did not have the annual statement of health or their annual physical, and three files did not have current immunization records. If the center begins using the same enrollment forms for all children, it will likely remedy the problems with the children's files. Four staff files were read and were in good order. One was missing current first aid/CPR training. The program has all of the required policies and procedures. Kathy provides a monthly staff newsletter and sometimes the newsletter is for both staff and families. Many staff have been employed at the center for several years. The center uses the Playground Child Care App.

2. Identify Observed Strengths of the program

Turnbull Child Development Center is an excellent resource for the community. The center celebrated their 20th anniversary on 10/4/24. Kathy and Lacey are positive and enthusiastic about the center. They are organized and were helpful during my licensing visit. The center receives grants for equipment and supplies. The center participates in fundraising events. Staff had excellent interactions with the children. They were positive and attentive to the needs of the children. Kathy, Lacey, and the board do many fun things throughout the year to show staff appreciation i.e. team building, staff person of the week, gift cards, providing meals and treats for the staff, etc. The staff work well together and they work

as a team. They have long-term families that attend the center. They are going to apply for IQ4K level 1. Kathy identified their strengths as having a great preschool program, great staff, and they have excellent communication with parents. Staff meetings are held every two months. They did a 3:3 basketball tournament as a fundraiser. They have an employee of the month. It is homecoming week for their school district and staff participate in dress up days.

3. Identify the aspects that fall below the standard

109.7(2): Center directors and all staff have the required contact hours of training. Four staff files were read and were in good order. One was missing current first aid/CPR training.

109.9(2)d: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care. Fifteen children's files were reviewed. Only two were complete. It appeared different children had different enrollment forms. Ten of the files did not give the center consent to seek emergency treatment, three files did not have the annual statement of health or their annual physical, and three files did not have current immunization records.

109.11(2)b: Program space must meet the following conditions: Room must be arranged so as not to obstruct the direct observation of children by staff. Individual covered mats, bed, or cots and appropriate bedding will be provided for all children who nap. Equipment and materials are maintained in a sanitary manner. Sufficient spacing must be maintained. The center will have sufficient toilet articles for each child for hand washing. One of the bathrooms did not have toilet paper near one of the toilets.

109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. There has not been an annual fuel burning inspection.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents. The infant rooms either didn't have lesson plans or did not have sufficient lesson plans.

109.12(4)e: The provider shall follow safe sleep practices for infants under one year of age: Infants shall always be placed on their backs for sleep. Infants shall be placed on a firm mattress with a tight fitted sheet. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child shall be allowed to sleep in any item not designed for infant sleeping, including but not limited to an infant seat, car seat, swing, or bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required and an expiration date. In the Infant 1 room, one of the cribs did not have tight fitted crib sheets. There was also an infant that was swaddled. Swaddling is not recommended in a child care setting or for children over 6-8 weeks old. This child was over eight weeks old.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 11/1/26 to 11/1/28.

Targeted Assessment Behavior Management
I discussed with Kathy her oversight of behavior management related to helping childcare staff: 1. Understand expectations, 2. Managing frustrations, 3. Monitor performance. Kathy said some of the staff have Passport training. Either Kathy or Lacey will go into a room to help staff if there is a child acting out or they will remove the child from the room to give the

teacher a break. Staff are always able to ask for help if they are feeling overwhelmed.

I made a referral to Child Care Resource and Referral to assist the center with having a complete enrollment packet and getting all children's files current.

Date: 10/16/2026

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.