Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Willowwind School **Enrollment:** 36 **License ID No. (Reapplications)** 46283

Street: 950 Dover St **City:** Iowa City Iowa **Zip** 52245 **County:** Johnson

Mailing Address: 950 Dover St, Iowa City, IA, 52245

Director's Name: Brett Burr **Phone Number:** 319-338-6061

On-Site Supervisor(s): Darla Burr **E-Mail:** busoffice@willowwind.org

Date(s) of Visit: 10-19-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-28-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-29-2022

Comments : Does Comply.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			25	75	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2023 to 10-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Brown **Date:** 10-23-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

This worker arrived at Willowwind School on 10/19/2023. The center is located inside of Willowwind School. They use the gathering space and a preschool room. The center's fire inspection was completed on 9/29/2022. The center provides child care for preschool to school aged children. The center is open Monday- Friday from 7:30am to 8:15am and 3:15pm to 6:00pm. They also offer summer camps. The center has 36 children enrolled.

The director is Brett Burr. He started in 9/2023. Brett has a Bachelor's Degree.

The onsite supervisor is Darla Burr. She started is 9/2023. Darla has a Master's Degree in Education with Preliminary Teaching Credential.

Nutritional practices were checked. The center provides afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center did practice appropriate hand washing procedures at required times. The center had a properly stocked first aid kit.

The center does cross the street to go to River Community Church. They utilize the church's gymnasium.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

-The school hired a new director and on-site supervisor to run the center.
-The director and on-site supervisor have done an excellent job of building a relationship with CCR&R to gain an understanding of Child Care Rules and Regulations.
-The director and on-site supervisor have worked hard to ensure that the center was removed off the provisional license. Staff files, child files and the licensing notebook were in full compliance.
-The center has a bulletin board introducing all of the staff.
-The center staff and children developed program expectations including: expectations for BASP and conflict resolutions.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

The center was in full compliance on the date of my visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center receive Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.