Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Dallas Center-Grimes BASP

Provider No.: 28351

Address: 500 S James St, Grimes, IA, 50111

County: Polk

Director's Name: Jacob Moen

On-Site Supervisor: Rhonda Neal

Phone Number: 5159863068

E-Mail: jacobmoen270@gmail.com

HHS Visit Date: 10/14/2026

Licensing Period: 11/01/2025 to 11/01/2027

Fire Inspection:

Date Inspected: 08/19/2026

Comments: Johnston/Grimes Fire Marshal. For licensing regulations, these inspections are due at least every three years.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				90	90
Summer					0

1. Basic Overview

An off-year inspection was conducted on 10/14/26. The on-site supervisor was present throughout the inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Dallas Center Grimes Before and After School Program (BASP) is located within the Dallas Center- Grimes Elementary School (South Prairie) in Grimes, IA. The program is for children ages Kindergarten through 5th grade during the school year and summer months who attend this school, North Ridge, or Dallas Center. The program is parent-owned and is overseen by a Board. During the school year, children typically attend from 6:30am - 8:00am and/or 3:15pm - 6:00pm. During the summer and no school days, hours of operation are from 6:30am- 6:00pm. The center's curriculum is based off of the Creative Learning Curriculum. The program operates primarily in the cafeteria (which can be divided into two sections). The program also has access to the gym and outdoor playground. In the summer months, the program has additional access to the music room and art room. Total child enrollment on the day of the inspection was 65 children.

The director of the program as of 6/2023 is Jacob Moen. Jacob has a BA degree in Education as well as past experience working in child care, including this program.
Rhonda Neal is the on-site supervisor. Rhonda has worked at the program for several years and meets the qualifications as on-site supervisor. There are also several staff members who have worked at this program for a number of years and some staff who attended the program when they were children, including the director.

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At the time of the inspection, all of the children and staff were outside on the playground. Children were divided up into smaller groups and observed using the climbing structures, swings, climbing wall, playing basketball, sitting on benches visiting with each other, and playing another large motor game on the blacktop area. Staff were spaced out supervising and interacting with children. A first-aid kit was also present on the playground. Inside, toys, tables, and other equipment are being cleaned and sanitized daily. Staff were also overheard conversing with parents when parents came to pick up their children.

NUTRITION: The center provides the PM snack to children during the school year. For no school days and summer programming, children are required to bring in their own lunches and the center will refrigerate/store as needed. On these days, the center also provides the AM snack. Copies of the weekly food menu should be filed for at least a year.

TRANSPORTATION/FIELD TRIPS: As previously noted at past inspections, the center contracts with the school district for a driver and a bus. For all field trips, parents sign an annual authorization form. A first-aid kit and children's emergency contacts are taken along for all field trips.

PLAYGROUND: The center utilizes the school playground. The playground has several climbing structures, swings, merry-go-rounds, outdoor exercise equipment, and a blacktop area. Field turf has been installed around the fall zones of the climbing structures and swings. The building as well as trees provide shade. Monthly playground inspections are being conducted.

For more challenging child behaviors, staff stress the importance of communication with children, each other, and with parents. Staff know when they may need to step away themselves and rely on teamwork with each other. Staff make it a point to talk to children and provide guidance and redirection as needed.

2. Identify Observed Strengths of the program

Staff use Walkie-Talkies to communicate with each other within the different areas utilized by the center. This really seems to be a beneficial tool for staff to utilize and especially as parents arrive to pick up their children as was observed during the visit.

Enrollment remains steady over the past year indicating a need in the community.

Several staff have been with the center for many years. In addition, some staff attended the center when they were children, including the director. There is a good mix of tenured and newer staff.

The director believes staff work well together. Moral continues to be high.

Monthly staff meetings are held. Documentation of these meetings are also recorded. There is usually at least one big all staff meeting for staff to get caught up on professional development training.

The director feels the center has a very good working relationship with the children and families they serve. Communication is stressed. The center uses the web/phone based app, Simple Texting for added communication with parents. The director also sends out periodic parent surveys to get parent feedback on the program and things parents may want to see, etc.

The center provides a nice variety of credible snacks for the children to choose from.

There is a secure entrance into the program. There is an external security system also in place.

Staff and child files were nicely organized.

The director is organized. The director is also working on his Master's degree in business management.

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Over the past year, new playground equipment, a new blacktop, and new surfacing (field turf) have been installed on the playground.

3. Identify the aspects that fall below the standard

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications. Staff must be over 18 to administer medication.All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name. For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given. For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription. Staff shall not provide medications to a child if pre-service/orientation training for medication management has not been completed.
----------One child had an expired epipen (it was noted there was also a current/non-expired epipen also present for this child. The expired epipen should be sent home.

109.13(1 and 2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep. Menus shall be made available to parents and kept on file with substitutions noted. Avoid foods with high incident rate of causing choking.
---------- The weekly food menu should have hard copies kept on file for at least the year.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

5. Special Notes/Recommendations

The center is exempt from environmental testing as they are located in a school building and only serve school-age children.

I-Power was discussed at the inspection. All staff appear to be uploading their professional development training and should continue to keep hard copies of training in files.

It was noted that one child's epipen will expire at the end of 10/2026. Staff were aware of this as well.

It was noted that one new staff member who started in 9/2026 has until 3/2027 to get a physical completed.

There were two forms of this consultant's information posted. The one without a work cell phone number is the one that should be posted. The other posting was removed during the inspection.

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Date: 10/15/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.