09/18/2023

Doris Conley
631 Linden AVE
Waterloo, IA 50703

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 09/18/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) **Facility Requirements**

441 IAC 110.8(1)“ n” Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal’s routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.

3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.

4. All animal waste shall be immediately removed from the children’s areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.

5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.14 **SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME CATEGORY "B"**

441 IAC 110.14(1)“ b” Of these eight children, not more than four children who are 24 months of age or younger shall be present at any one time. Of these four children, no more than three may be 12 months of age or younger.

Findings:

An annual compliance check was completed on 9/18/23 and the following was out of compliance:
441 IAC 110.8(1)“n” Providers shall inform parents of the presence of any pet in the home.
Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal’s routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

441 IAC 110.14(1)“b” Of these eight children, not more than four children who are 24 months of age or younger shall be present at any one time. Of these four children, no more than three may be 12 months of age or younger.

Suggestions/Recommendations:

Dorris has 5 cats. One had an annual pet exam but it was not on the approved form. The other four exams had expired and she needs updated exams on the approved form.

Dorris had 6 children today when this worker arrived. Two school age children then left to get on the bus. Dorris had three of the four remaining in a crib. Those three were all under the age of 1. There was a fourth crib out and this worker asked about a fourth child that might need a crib. She reported that they do have another child around 7 months of age that is there at times. They did not know if that child was coming today or not. Dorris and her husband Douglas (who is an approved assistant) were aware that they had more children under the age of 12 months then they are allowed to have as category B. This worker did talk with them about the need to be in compliance in regards to the number of children allowed and the ages allowed. Those three under 12 months were in their respective cribs the entire time this worker was present except for a short time when Dorris fed one baby a bottle then the baby was put back in the crib. We discussed the need to have time outside of the crib as well this worker did contact my supervisor in regards to the issue of not having too many under 12 months at this particular moment but they did not know if that other baby was coming today or not and they did admit they have 4 at times. We discussed the need for them to make a decision to not have one of the kids there so as to not be over the number of infants allowed. I did share with them that if the situation arises and if it will be short time limited, they can request an exception to policy form the Central office to have more infants. This would not be an ongoing thing but only a short time. One of the infants will turn 1 in November and another will turn 1 in December. We did discuss however the need to stay within the guidelines of not having more than 4 under the age of 24 months. AS the child care provider they are expected to ay attention to those numbers and not feel bad for a parent and agree to take extra kids that they are not allowed to have. Dorris did agree to reach out to CCR&R immediately or get the necessary paperwork off the website to ask for an exception. This worker did note it is not an automatic that it will be approved but they need to come up with a plan on how they plan to stay within numbers as HHS cannot knowingly allow them to be out of compliance. Dorris agreed to make a decision and to notify this worker accordingly.

Corrective Action Required:

A re-check is not needed at this time. Corrections need to be made by 10/9/23 and will be reviewed at the next annual compliance check.

I encourage you to work with Black Hawk County Child Care Resource and Referral at 319 233-0804 with any ongoing compliance or training needs.

Thank you for your service in providing child care in your community.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 319-429-0749 or cweber@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Christine Weber

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).