06/02/2023

Tina Christensen
202 Happy Hollow CIR
Council Bluffs, IA 51503

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home C conducted on 06/02/2023. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

Findings:

441 IAC 110.9(1) A provider file

**The provider was unable to locate her last First Aid/CPR certification. In discussion, provider was unable to remember completion of the hands on portion of the training. Discussion regarding the two-part process when someone completes an online certification of the paper portion of the training.

Compliance staff emailed the DHHS list of approved First Aid/CPR instruction.

Suggestions/Recommendations:

If you are able to locate the original documentation, please text a copy or email to compliance staff. If you are not able to find this information, secure a training by the list of approved providers.
You then will need to send documentation to compliance staff by text at 712-435-0576 or email at sburris@dhs.state.ia.us

Corrective Action Required:

If you have any questions, please reach out to CCR&R staff or compliance worker.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 712-435-0576 sburris@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Stacy Burris

Social Worker II

Sheila Aunspach

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).