**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Wee School For Little People **Enrollment:** 100 **License ID No. (Reapplications)** 18569

**Street:** 949 12th AVE N **City:** Clinton Iowa **Zip** 52732 **County:** Clinton

**Mailing Address:** 949 12th AVE N, Clinton, IA, 52732

**Director's Name:** Shari Determan **Phone Number:** 563-357-9646

**On-Site Supervisor(s):** none **E-Mail:** shdeterman@gmail.com

**Date(s) of Visit:** 05-21-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** **Yes** **No** X **NA** **Date Signed:**

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 06-26-2024

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** X Profit Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | 16 | 12 | 62 | | 90 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 11-01-2024 to 11-01-2026 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Heidi Hungate **Date:** 06-06-2024

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced licensing visit took place on 5/21/24. This center is privately owned, and for profit, by Shari Determan. Shari is also the center director. Shari was present at the center at the time of the visit. This center provides care to infants through children age 10, including a before and after school and non school day school age program. The building is a home that has been converted to a child care center and includes program space on both the main and lower levels of the building. It is noted that the building has been more recently renovated due to fire damage. The center does not currently participate in the voluntary preschool grant program.

The main level of the building includes the infant/toddler room, two year old room, three year old preschool room, four year old preschool room (also used as the school age room), and toddler play room (formerly also used for toddler nap). The three to five year old daycare room and "gym" area are located on the lower level of the building. There is a small area adjacent to the kitchen where some children eat meals/snacks ("lunch room"). Program rooms were generally adequately stocked with age appropriate toys, arts/crafts supplies, and centers in the program rooms.

The "lunch room" and two year old room both include a hand washing sink. The two year old room also includes a diapering station. The four/five year old preschool room includes two adjacent restroom areas used for the children (one toilet and one hand washing sink in each). The three year old preschool room includes a hand washing sink. The infant/toddler room includes two diapering stations, one hand washing sink, and two sinks used for food/bottle preparation activities. There are two hallway restroom areas on the main floor (one toilet/one urinal/one hand washing sink and two toilets/one hand washing sink) as well as a three fountain hand washing trough type sink just outside of these restroom areas. A restroom area is adjacent to the lower level program room (one toilet/one diaper station/one hand washing sink).

The center does not participate in the CACFP. All snacks and meals are prepared on site in the center's kitchen. The center serves breakfast, morning snack, lunch, and afternoon snack. It is noted that parents supply the snack for the entire class on a rotating basis in the four year old preschool and the three year old preschool programs. The kitchen appears clean and is highly organized.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

The center is owned and operated by an experienced director/owner who has been at the center for many years. The center has been remodeled within the past few years. The outdoor area continues to be large and offers a variety of activities, and continues to be Nature Explore certified. The children grow a garden in the outdoor area during the summer. The center director states there is a plan to replace fencing, add additional turf to some areas of the outdoor space, upgrade the decking, and to replace some of the windows at the center. The center appears clean and organized, and includes plenty of books that are arranged by topic for easy access to the staff which should enhance activity/lesson planning. The children's crafts and projects are posted throughout the center. The staff were observed to be highly engaged with the children in activities throughout the center. Licensing documentation for the licensing binder and staff and child files were found to be organized.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

STAFF FILES:
109.6(6) Record checks. d. National criminal history checks (3) The child care center shall provide fingerprints to the department of public safety prior to a person's involvement with child care at the center.
1. _2_ staff files reviewed did not have fingerprints submitted prior to the individuals' start date.

109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
1. _1_ staff file reviewed SING check was due 5/2021 and not completed until 5/2024.

109.9(1)e All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
1. _1_ staff file reviewed mandatory reporter training expired 8/2023.

109.10(3): Medications.
1. Medications present without completed authorization form or expired authorization form.
2. Expired medication present.
3. Medication authorization missing specific beginning and ending dates for the period of authorization, the reason for the medication, and missing entries for whether or not the medication was given.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspection not documented for 4/2024.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

1. The center is reminded to follow through with follow up on the basement radon test that was over the limit. The center director states this is in process of long term testing.
2. Ensure staff files note the specific date the individual started in child care with the center.
3. Ensure that a tracking system is being utilized for staff file compliance. Organization of files is much improved, however, tracking is important to maintain compliance. This was discussed with the center director.
4. Phone posting is needed at the phone in the lower level three to five year old room.

The center will continue with a full license. Please correct the item(s) cited and address the concerns noted above in this section of the report so that corrections are obvious and ensure that items remain in compliance. This report does not require a written response.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.