Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Monica Smith

Provider Name: Monica Smith

Provider No.: 26105

Address: 809 E Filmore ST, Winterset, IA, 50273

E-Mail:

County: Madison

Phone Number: 5153141304

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 9/3/2025

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☒ Infant(0<24 mos)

☒ Toddler

☒ PreSchool

☐ School Age

☐ All Ages

1. Basic Overview

Monica Smith has been a childcare provider in Winterset for over 10 years. This is a category B home with a single provider with no assistants or substitutes. The provider has not moved forward to complete the IQ4K process. She does work with the food program. The provider reported she has seven children enrolled in care, but only five children were present on this date. Monica reported that she has two children who attend 3 year old school two days per week and one child who attends 4 yr old preschool four days per week. Her daily numbers fluctuate depending on who is at school. Monica reported that the children have free play most of the day. There is a room in the home with multiple toy selections for children in care. There is also a nice sized backyard for outdoor play with riding toy options. Monica said that she will do circle time with the children with books most days, but that is the only structured activity she usually completes. The provider has two infants in her care most days that are under the age of 1. Compliance staff shared the latest Healthy Childcare Iowa Safe sleep form with the provider and discussed her safe sleep actions.

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2. Identify Observed Strengths Of The Program

When compliance staff stopped to visit the childcare home, the children were playing in the room with the toys. The provider had just laid down an infant in her care after feeding her a bottle. The other children were so excited to see the baby when she woke up.

Compliance staff observed the children looking to Monica for their needs. Monica used a calm but firm voice to remind a couple of the children that running is not allowed in the home. After she reminded them two times, she had them sit at the counter to color. They eagerly took the crayons and pictures to color. They were so proud of their work that they showed compliance staff what they had done.

3. Identify The Aspects That Fall Below The Standard

110.8 (1) All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites. Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.

**The last form in the pet file was from 2023. The provider shared that her pet had been in a lot recently as the pet has a new diagnosis and is now on medication for the rest of his life. We discussed having the veterinarian fill out the form and the provider will submit a copy to compliance staff.

110.8 (3) a : All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

**The counter in the provider's kitchen had pill boxes out and a veterinary medicine in a bottle. This bottle looks the same as a general medical prescription that is picked up at a pharmacy. Discussion on making sure that all medications are removed from the counter where children have easy access to reach these items. The provider does have a medicine cupboard that she showed compliance staff. The provider may need to find another location for the pill boxes as they did not appear they would fit into the identified cupboard.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.

**The provider did not have a current physical on file. Providers need to have an updated physical every three years.

110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.

**Compliance staff viewed two child files of the children that were in care. One of these files had a set of siblings. Discussion with the provider that both files are in need of updated annual medical information on the children. It is possible that each child also will need an updated immunization record. The provider is encouraged to look through all of her files and speak with parents about paperwork update needs. A reminder that updates are needed annually for all children in care.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/recommendations

A copy of the updated Veterinary form needs to be sent to compliance staff by sending a photo copy of the form to 712-435-0576 by November 3, 2025.

A copy of the provider's completed physical needs to be sent to compliance staff by sending a photo copy of the form to 712 -435-0576 by November 3, 2025.

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For child files of children in your care, please work with the families to receive the most up to date physical of each child in care. Updated immunization records are needed after a child receives a new immunization. This information will be reviewed at your next compliance visit.

Compliance staff also discussed safe sleep, emergency preparedness and shared legislative update information that started July 1, 2025.

HHS Child Development
Home Compliance Worker: Stacy Burris Date: 9/5/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Kelly Phelps 515-802-7292