Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Altoona Campus Kids Klub-Altoona Elem

Provider No.: 17851

Address: 301 6th ST SW, Altoona, IA, 50009

County: Polk

Director's Name: Ashley Hejlik

On-Site Supervisor: Debbie Struble

Phone Number: 5154021200

E-Mail: Ahejlik@altoonacampus.com

HHS Visit Date: 03/24/2026

Licensing Period: 04/01/2026 to 04/01/2028

Fire Inspection:

Date Inspected: 08/08/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer					0

1. Basic Overview

Altoona Campus Kids Klub -Altoona has been in operation since 1992. This program provides before and after school child care for children who attend Altoona Elementary during the school year. The school has secured entrances. The center uses the school's old gym area for programming space. Ashley Hejlik is the director of all the Altoona Campus Kids Klub sites. Ashley has been with Altoona Campus since 2008. She has been the director since October 2017. Ashley served as the Program Coordinator prior to becoming director. Debbie Struble is the on site supervisor. She began in this role in August 2021.

An unannounced visit was completed on today's date. All areas subject to HHS licensing standards were reviewed. Mandatory postings are in place by the gym entrance. A schedule and lesson plan were posted. The snack menu was posted. Children's belongings are kept in individual baskets in the gym. The gym has a stage area, which is used for programming space. Interest areas and table activities are set up daily on the stage. The center has a storage closet on the stage.

Debbie assisted with today's visit. There was one additional staff working with Debbie. Twelve children were present at the time of the visit. Children were observed on the playground. The majority of the children were playing large motor play activities.

The center provides after school snack. The menu was reviewed and snacks served are compliant with CACFP guidelines. Food storage is sufficient. Snack served today was Simply Yoplait GoGurt and Tiger Bites. The center needs to ensure the right serving size of GoGurt is being served to the children to meet CACFP guidelines.

The center uses the school's playground. School staff maintain the playground. There is black top, rubber tile and pea gravel

for playground surfacing. There are grass areas on the playground also. The center completed monthly playground checks.

The center doesn't provide transportation during the school year. The center uses school busing for off site trips.

2. Identify Observed Strengths of the program

Debbie Struble has been with Kid Klub since 2017. Children are able to play large motor play activities on a daily basis through the use of the gym and playground. The center does a good job of maintaining administrative records. The center has a nice amount of play and learning materials for children's use.

3. Identify the aspects that fall below the standard

109.13(1 and 2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines.Staff shall provide supervision at table during snacks and meals.Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.Menus shall be made available to parents and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
The center needs to follow the correct serving size of Simply Yoplait GoGurt to meet CACFP requirements.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.state.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Date: 04/09/2026

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.