Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Sumner Daycare and Learning Center, Inc **Enrollment:** 11 **License ID No. (Reapplications)** 51936

Street: 601 W 5th ST **City:** Sumner Iowa **Zip** 50674 **County:** Bremer

Mailing Address: PO Box 301, Sumner, IA, 50674

Director's Name: Maranda Reuter **Phone Number:** 563-578-5222

On-Site Supervisor(s): Maranda Reuter **E-Mail:** sumnerdaycare.director@gmail.com

Date(s) of Visit: 12-20-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-15-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-11-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	12	30	30	72
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-06-2022 to 09-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 01-03-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/20/22 I made an unannounced off year licensing visit to Sumner Daycare and Learning Center in Sumner. I met with Maranda Reuter, the director. Ms. Reuter started with the program on 12/12/22. She has a BA in management, an AA in Accounting and she is a semester shy of having a BA in elementary education. She has previous experience as a director of a childcare center. The program has seven additional employees in addition to Ms. Reuter. Ashley Wegg and Lydia Hayes-Rumbaugh were the staff members present the day of the visit.

The program operates out of Durant Elementary. The daycare is a separate entity from the school and will operate year around. It is a non-profit. The center was given permission to open without a license on 09/06/22. The program operates 5:30 am until 6:00 pm Monday through Friday and serves two-year-old children through school-age children. There are currently 11 children enrolled.

The program will operate out of three rooms: a two-year-old room, three and four-year-old room and a room for children five and older. Currently only the two-year-old room is being used for care. An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with the children's art projects, and posters to assist the children with the learning process, such as the alphabet and numbers. There is an area for circle time. The room was within ratio during my visit.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, art, dramatic play, writing, math, playdough and music. Centers were arranged in a manner that allowed easy movement between activities and allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level, so they were easily accessible to the children.

There is a bathroom in the two-year-old room that has one sink and one toilet. Handwashing procedures were posted. The other bathrooms are in the hallway across from the rooms. The boy's bathroom has three toilets, three urinals and two sinks and the girl's bathroom has five toilets and two sinks. Handwashing procedures were posted in both locations. There are sinks in each of the three rooms and procedures were posted.

The center uses a variety of resources to develop lesson plans. Activities are based on themes. Lesson plans were available for review. The children have walked to the public library for a field trip. The public library also provides books to the center to use in the classroom.

The program uses the Brightwheel app to communicate with parents. The app is also used for the parents to check the children in and out of the program. Staff members send pictures of the children to parents through the app during the day.

There was a phone with emergency numbers in the classrooms. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits in each room, except near the door to the hallway in the room for three and four-year-old children. Post this near the door before you begin using the room. A daily schedule was posted in each room.

I reviewed documentation of monthly fire and tornado drills. The program opened in September and there were no fire drills conducted in September or November 2022 and no tornado drills conducted in October and November 2022. Both fire and tornado drills must be conducted and documented every month. They should be practiced on separate dates and at various times of the day.

The center is not conducting monthly playground inspections. These must occur each month and documentation must be available for review during licensing visits.

A radon test has not been completed yet. New programs have up to one year to complete the tests. Each program room must be tested.

The fuel burning inspection was completed by the school and no concerns were noted. Each room has an Aruba device on the ceiling. I have been unable to confirm whether these are actually carbon monoxide detectors and have asked Ms. Reuter to find more information on these for me. Outlets were protected. The fire marshal inspection occurred on 08/11/22.

The program is not currently on the Child and Adult Care Food Program (CACFP) but plan to be after they are licensed. The program contracts the morning snack, breakfast and lunch through the Sumner-Fredericksburg School District. The center is providing the afternoon snack. The school is on the food program so CACFP guidelines are being followed. The school provides the program a menu for a month at a time. The children eat in the classroom. The school delivers the food to the classroom and teachers dish out the food for the children. Dishes are returned to the school kitchen to be washed through an industrial dishwasher. The program must begin documenting the snack they serve in the afternoon and have the documentation available for review during licensing visits. Disposable products are used for the afternoon snack. There is a refrigerator in the office. You must add a thermometer to both the refrigerator and freezer. Food items were stored according to NHSPS guidelines.

The program use bleach and water to sanitize the food tables. They have a mat available in the two-year-old room in case children have accidents. They use bleach and water to disinfect the mat. Staff members were not using soap and water prior to the sanitizer. This must always occur. The program corrected this prior to me leaving. Additionally, the program uses a rag to clean the tables. Once a rag is used it is considered soiled. You must use a new rag each time you use the soap and water and each time for the bleach and water.

There are no children on medications but there is a medication box in the classroom in case it becomes necessary.

Cots are used to nap.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The letter giving the program permission to open was conspicuously hung. The license must be hung once you receive it. A no-smoking sign was posted at the entrance.

The center is currently using the school preschool playground. They will use the school-age playground eventually also. The preschool has a fenced in playground area. Pea gravel is used for surface cushioning. The playground has climbing equipment with slides and a playhouse and a merry-go-round. Children take toys outside as well. Shade is provided by tress.

Staff and children files were reviewed at the time of the licensing visit. I reviewed six children files. Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and complete street address must be provided. One file did not provide any dental emergency contact information. One immunization certificate was invalid because it was not on the mandated Department of Health certificate. These will not be cited because there was not a pattern of disregard.

I reviewed two staff files. The program is going to use the new digital fingerprint process. Fingerprints must be completed as soon as possible.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. Emergency Preparedness Plans have been completed.

Staff members had great teamwork with one another. They have a good routine and provide the children with clear and easy to understand directions. Staff members were interacting at the children's level. Staff members offered the children choices and were patient. They provided good handwashing reminders. Staff members used play to teach the children about colors and to count. They provided the children with praise and encouraged them to use their imaginations. It was obvious the children enjoyed their time at the center.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Reuter states the daycare board has passion and are committed to the daycare. They want it to thrive and strive.

Ms. Reuter states the teachers are accommodating and helpful.

Ms. Reuter states the center has a good partnership with the school. The school cooks for them, the janitor cleans the hallways and bathrooms, and they can use the playground.

Ms. Reuter states the center receives a lot of community support. The community provides donations. The board asks for certain things and the community responds.

Ms. Reuter states the goal is to build a new center and the Chamber of Commerce gave them $60,000 and other businesses have also promised money. They are going to start corporate fundraising at the beginning of the year to go toward a new building.

The center currently provides a location for childcare for school-aged children so that parents do not need to worry about transportation.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 3
The program is going to use the new digital fingerprint process. Fingerprints must be completed as soon as possible.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
The program opened in September and there were no fire drills conducted in September or November 2022 and no tornado drills conducted in October and November 2022. Both fire and tornado drills must be conducted and documented every month. They should be practiced on separate dates and at various times of the day.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
The center is not conducting monthly playground inspections. These must occur each month and documentation must be available for review during licensing visits.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
The program must begin documenting the snack they serve in the afternoon and have the documentation available for review during licensing visits.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.