

**Iowa Department of Human Services**  
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Lourdes Little Lancers **Enrollment:** 50 **License ID No. (Reapplications)** 46494

**Street:** 1453 Mississippi Blvd **City:** Bettendorf **Iowa Zip** 52722 **County:** Scott

**Mailing Address:** Our Lady of Lourdes Church 1453 Mississippi Blvd,  
Bettendorf, IA, 52722

**Director's Name:** Beth Giese **Phone Number:** 563-359-4037

**On-Site Supervisor(s):** none **E-Mail:** ill@lourdes.pvt.k12.ia.us

**Date(s) of Visit:** 05-24-2018

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** NA

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 05-21-2018

**FIRE INSPECTION** **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 08-29-2017

**Comments :**

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X **Non-Profit** NA

**Accreditation:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X **Preschool-Age** X **School-Age**  
Get-Well Evening Care Special Needs

**SCHEDULE:** X **Year-round** **School-Year** **Summer Only**

**HOURS:** Year-round School-Year Summer Only

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			60	60	120
Summer					0

**QRS Rating:** N/A

<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 07-01-2018 to 07-01-2020
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCATION</b> of license

**Licensing Consultant:** Heidi Hungate, MSW

**Date:** 05-29-2018

### **I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

### **II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced licensing visit took place at the center on 5/24/18. Beth Giese is the approved center director with several years of experience working at this program along with child development training and an AA degree. Beth was present along with other staff. This center had existed for a number of years prior to being required to be licensed by DHS with the removal of the Department of Education exemption. The center uses identified licensed space within the Lourdes Catholic School Building and the preschool childcare building that is located across the street from the main school building. The program operates year round and provides care to children age three and up. Enrollment is much higher during the school year. The program does not operate on non-school days during the school year. The program may provide care to children who attend this school or to families who attend the parish.

The main school building includes the following licensed program areas: room 21 (three year old preschool room), room 24 is again being used for school age child care during the summer, and the cafeteria which is used for school age child care before and after school and in the summer. The three year old preschool room includes an adjacent restroom area with one toilet and one sink as well as a sink within the program room itself. Room 24 includes a hand washing sink in the room. Hallway restroom areas separated for boys and girls with multiple toilets and sinks are used for larger group restroom times as well as for the school age child care children. The preschool childcare building includes a large program room and a separated program room that is adjacent to the large room. This building is used for all preschool age child care and for early morning and late afternoon child care for all children in the summer. The preschool childcare building includes an adjacent restroom area to the program space as well as two sinks (one hand washing and the other a food prep sink) located within the program room. The center is also able to use the school gymnasium for indoor large motor activities; however, this space is not always available. All program space was observed.

The center does not participate in the CACFP but knows they are responsible for meeting those requirements for all meals and snacks. The center serves morning snack, lunch, and afternoon snack. Lunch is provided by the school cafeteria/kitchen on school days. The school kitchen is licensed by the IDPH. There is an extra charge for lunch. On non-school days children are required to bring lunch from home. The center is aware that lunches from home for non-school age children have to be monitored and supplemented by the center for CACFP requirements.

### **III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

This center is serving a need for the children and families who attend this school. Preschool aged program rooms were very well supplied, organized, and arranged with plenty of materials to support program needs. Books are displayed nicely for the children. The center completes daily notes for each child with the exception of school age children.

### **IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

#### **STAFF FILES:**

109.7(1): All staff(within first 3 months of employment)Two hours of approved training for the mandatory reporting of

child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department occurs every 5 years. If significant changes occur to content, the Department may require the training be renewed.

\_1\_ staff file reviewed did not have the universal precautions certification completed in the first 90 days as is required.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.

\_2\_ staff files reviewed did not have evidence of a physical completed.

109.10(3): Medications.

Expired medications present, medication authorization forms not completed entirely, medications present without current medication authorization form,

109.10(8): Children's hand washing: Center shall ensure staff assist children in personal hygiene.

Children observed unsupervised in the restroom area. Center is reminded to ensure staff travel to the restroom area with children to properly supervise this area and to ensure children wash hands and follow hand washing procedures for all hand washing activities.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

1. Center is using splash-less bleach which is not labeled as a sanitizer or disinfectant.

2. Freezer in the little lancer building was observed over 0F. This was noted at the last visit as well. Freezer shall maintain temperature of 0F or below for safe food storage.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.

School age activity plan is needed and should be posted where visible to parents. This was noted previously.

109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.

1. Meal and snack schedule does not meet the above requirements for time frame. At least two hours and no more than three hours are required between the start times of each meal or snack. Please also update all posted schedules to reflect the requirement.

2. Not all meals and snacks meet CACFP requirements for the required components. Ensure the most recent CACFP requirements are followed as well. Center will need to monitor meals and snacks brought from home and supplement for CACFP requirements for children who are not yet school age. Snack menu needs to be posted at the school building cafeteria posting location.

## **V. SPECIAL NOTES/RECOMMENDATIONS:**

1. Label office door for the location of the first aid kit here.

2. Ensure staff use their initials to document the administration of sunscreen.

3. Remove miscellaneous clutter from surfaces used for food, clean dishes, and/or food service activities so that those surfaces can be properly cleaned and sanitized immediately prior to the food service activity as is required.

4. Ensure nap bedding does not hang over cots to avoid cross contamination between children's cots and bedding.

5. Secure or remove the taller dramatic play item cabinet in the smaller room of the little lancer building so this is not a topple hazard.

6. Improve hand washing procedure posting at the sink in room 24.

7. Ensure tables and chairs are developmentally appropriate for school age children in room 24.

8. Ensure milk is listed as a component for all lunches on the menus.

9. Ensure for all radon testing (required every two years) all licensed program rooms are included in the testing, including both rooms in the little lancers building.

10. Emergency plan posting in the little lancers building was missing the written instructions for fire and tornado and the

center phone number.

11. Ensure all child files have the required annual update and that the parent signature and date are accurate on the update.

The center will remain with a full license. The center is directed to correct the items listed in Section IV and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

\*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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