Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ellis I. Levitt Boys & Girls Club **Enrollment:** 127 **License ID No. (Reapplications)** 49578

Street: 705 E University Ave **City:** Des Moines Iowa **Zip** 50316 **County:** Polk

Mailing Address: 1421 Walker St, Des Moines, IA, 50316

Director's Name: Greg Grant **Phone Number:** 515-280-5397

On-Site Supervisor(s): Kahdejia Love **E-Mail:** ggrant@bgcci.org

Date(s) of Visit: 10-16-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-04-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-15-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				250	250
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2023 to 11-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 10-17-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Ellis I. Levitt Boys and Girls Club has been in operation for several years. The center made a decision to becomes licensed under DHS and this process occurred in December 2017. The center is located in Carver Elementary School. They provide before and after school care during the school year and summer. The center uses several classrooms, a gym, as well as having their own separate club room. The school has a secured entrance and the center has it's own secured entrance also. Kahdejia Love is the on site supervisor. She has been with the Boys and Girls Club since 2017. She has a BA in Recreation Management.

An unannounced visit was completed on today's date. All areas subject to HHS licensing rules were reviewed. Mandatory postings are posted at the center's entrance. A schedule/lesson planning is posted also. The center age has a nice supply of appropriate furnishings, games, toys and learning supplies. Children are divided into smaller groups during the majority of programming: Preschool, Kindergarten and 1st grade, 2nd and 3rd grade and 4th and 5th grade. Children are able to move to the different areas within the center for different play and learning opportunities.

K. Love was present and assisted with today's visit. There were six additional staff working. One staff sits by the bathroom to assist and supervise the bathroom used by the center. Twenty five children were in attendance. Today was a regional day with the Des Moines School District so today was all day programming. Children were observed in all the center's programming rooms. Children were doing large motor play activities in the gym. Children were doing art activities, playing table games, individual activities and staff led activities. Staff were playing games with the children. Staff were assisting children with playing with the children and supporting their individual and group activities.

The center serves snack and dinner after school. During all day programming, all meals and snacks are provided. Breakfast and lunches being provided don't meet CACFP requirements. This was addressed and is being corrected.

The center uses the school's playground. School staff maintain the playground. The center completes monthly playground checks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center has spacious programming space for children being served. The children are offered large motor play activities on a daily basis through the use of the gym and the school's outdoor playground. The center offers a variety of club and group activities for children to become involved in. This site serves dinner daily.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by

the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
One staff was working and the center didn't follow protocol to have approval for the staff to work.
The center management is following up on this immediately.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.
The center is making corrections to breakfast and lunch being served for all day programming.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the HHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.