Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Colts Corner Bin Town Daycare

Provider No.: 52680

Address: 442 E Gilman ST, Sheffield, IA, 50475

County: Franklin

Director's Name: Sara Shreckengost

On-Site Supervisor: Whitnee Smit - asst director

Phone Number: 6414400753

E-Mail: ccdcbintown@gmail.com ccdcbelmond@gmail.com

HHS Visit Date: 07/28/2026

Licensing Period: 10/01/2026 to 10/01/2028

Fire Inspection:

Date Inspected: 09/26/2024

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	5:30 AM to 5:30 PM		
Tuesday	5:30 AM to 5:30 PM		
Wednesday	5:30 AM to 5:30 PM		
Thursday	5:30 AM to 5:30 PM		
Friday	5:30 AM to 5:30 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	25	15	47	33	120
Summer					0

1. Basic Overview

An unannounced annual visit was made to the Colts Corner Bin Town Daycare on 07-28-26 where I met with the assistant directors, Whitnee Smit, and Jenna Weiland, as the center director, Sara Shreckengost, was not in. Sara is well qualified for the position having operated a registered home child care for 11 years, obtained an Associate of Arts degree, and completed on-going professional development in early childhood care. The center is a sister program to Colts Corner Daycare in Belmond which provides administrative oversight. The center provides full range child care serving infants through school age children. There are approximately 60 children enrolled in the center served by 20 staff.

The center is located in a building that was designed and built in 2024 as a daycare center. The layout provides classrooms designated by age groups with infants being divided into two rooms with one for birth to 1 year of age, and the other for infants 1 to 2 years of age. Each classroom has secondary exits that provide direct egress to the exterior. All exits were clear of obstruction and opened easily and freely. Each classroom has large banks of windows along the exterior walls that provide ample natural light, a view of the outdoors, and ventilation. Each room has access to restrooms directly accessible from the classroom, and those serving younger age children also have changing stations. Activity centers are created through the placement of furniture and play structures which are arranged so as not to create any blind areas.

2. Identify Observed Strengths of the program

Programming & Interaction
Curriculum plans were posted in each classroom. A general centerwide curriculum theme is established but classroom

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teachers have the option to develop their own curriculum if they wish. The general them on the day of the visit was, "Dinosaurs", and this was being implemented. Examples included the 4 year old class doing a dinosaur themed craft/coloring activity, and the 1 year old classroom which had a large helium filled dinosaur balloon. Daily schedules were present in each classroom and were generally followed though some accommodations were made for issues such as child interest and weather. Good interactions were generally observed with the teachers presenting the planned curriculum and joining the children in their play. One example was in the 1 year old infant room where the classroom teacher crawled through a tunnel as a way to engage with the children but also model skills and actions for the children. The center uses a positive behavior management approach of routines, reminders, and redirection to encourage positive behavior choices in the children. This approach was very effective in that there were no significant behavioral concerns during the time of the visit. When speaking to the children all staff used calm tones and encouraging word choices. Ratio was maintained by age as required with at least 2 teachers present in each classroom.

Health & Safety
Good health and safety practices were generally observed during the visit. I was able to observe diaper changes in different classrooms and while there were some minor practices such as one staff not degloving between handling soiled and clean items all staff did follow the posted procedures. In addition to the formal changing stations the classrooms serving older age children also had space with a changing mat to assist older children that may still be toilet training or have a toileting accident. It was noted that these mats were laid out on the floor where children were children could and did walk on them which creates issues for disease contamination, and damage such as one mat which had a torn cover and needs to be replaced. Other storage options were discussed that could reduce those concerns. Medications, chemical cleaners, and other items that could pose a safety risk to children were stored where they were not accessible. Medications were labeled and administration documentation was maintained. Good cleaning practices were observed with staff sanitizing and disinfecting surfaces as required. First aid kits are present in each classroom, and additional supplies are maintained in the main office. Children and staff were observed to wash their hands in an effective manner, and at times as required. The center had removed the items and toys with small parts that could be a choking risk from classrooms serving younger children with the exception of the 2 year old room were there were some cars with small wheels that could be a choking hazard were present but these were immediately removed by Jenna. Safe Sleep practices were followed for infants under 1 year of age. Older children make use of cots which had appropriate bedding.

Nutrition
The center does have a full kitchen and meals are prepared on site. Good food storage and handling practices were generally observed in the kitchen with items stored in sealable containers with exception of two cereal packages where the bag had been rolled closed. Staff were observed to wear food service gloves, had their hair bound, and clean as needed. A copy of the planned menu was present and the center is using a 6 week menu rotation. The meal that was served on the day of the visit was consistent with the planned menu. When serving meals staff again wore food service gloves, used measured scoops to ensure each child received a full portion, and cut food into smaller pieces for younger children. Staff did provide supervision at the tables when children were eating.

Playground
The center playground was observed to be in good repair. The playground is fully enclosed by fencing which was in good repair. There is large commercial grade climbing structure present as well as other toys and materials. The equipment was observed to be in good repair. Wood chips are used for fall surfacing beneath the climbing structure and a good depth of material was present but does need to be supplemented as the existing material has settled. A large patio overhang provides ample shade. The older infants and toddlers have a separate playground space which is also enclosed by fencing and which has toys for the children to play with but no climbing structures.

Administration
In reviewing administrative records all required notices for No Smoking, Consultant Contact, Mandatory Abuse Reporting, and Center License were present at the main parent notice board. Other required postings for emergency evacuation, emergency numbers, diapering, handwashing, curriculum, schedule, and disease notifications were posted. It was reviewed that while the menu is provided to parents electronically a copy should also be posted for those who may not have electronic access. The center uses an electronic file and communication system, Brightwheel. The system does allow parents to access and update child contact files, and also allows the center to maintain electronic documentation for physicals and other records. Children with identified health concerns did have response plans present. The system also allows staff to maintain infant daily communication logs and staff were using daily photographs as visual depictions for logging daily Disposition, and Activities for each child as required. In reviewing staff files a random selection of 25% of the files were reviewed and while generally found to contain all required documentation some did have missing elements. In reviewing

inspection logs and certificates all required documentation with the exception of radon testing was present. The center did have test kits for radon but still needed to complete testing. In reviewing fuel burning appliance inspections the center does have a maintenance worker from a supporting business that conducts annual inspection and service but it was unknown if this individual has the required certifications.

3. Identify the aspects that fall below the standard

109.7(1): All staff (within first three months of employment):Iowa's training for the mandatory reporting of child abuse.At least one hour of training regarding universal precautions.Certification in First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) or equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute, or MEDIC First Aid or an equivalent certification approved by the Department. A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, (Essentials) approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
-- Documentation of an Iowa SING background check was not present for 1 newly hired employee, nor had fingerprints been submitted for that employee's national background check. -- PARTIAL CORRECTION -- The Iowa SING check was completed during the time of the visit.

109.9(1)a: All files contain:Copy of a department criminal history record check form or any other permission form approved by Department of Public Safety for conducting an Iowa or national criminal history record check Copy of a request for child abuse information form, when applicable.Copies of results of Iowa record checks conducted through the SING for review by the department upon request.Copies of national criminal history check results.Any department issued documents sent to the center related to a record check, regardless of findings.
-- Documentation of completion of all required training within the first 90 days was missing for 1 employee.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
-- Documentation of a current physical was missing or expired for approximately 40% of reviewed files.

109.11(8)b: Centers at ground level that use basement area as program space, or have a basement beneath program space: Testing and plan for remedy of radon is conducted.
-- Testing had not been completed as required.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Whitnee stated she would review all child files to determine which children needed an updated physical and notify parents.

The center has test kits for radon testing and stated they would conduct that test as soon as possible. Whitnee and Jenna stated they would verify the credentials of the individual that performs the furnace inspections and maintenance.

The missing SING check was completed immediately, and arrangements were being made to obtain and submit the fingerprints for the employee that was missing that documentation.

5. Special Notes/Recommendations

A full license is recommended at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date of compliance. At least one visit will be made to the center during the next year.

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Date: 07/30/2026

HHS Licensing Consultant: Ray Salsbury

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.