Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Westview Church Preschool **Enrollment:** 62 **License ID No. (Reapplications)** 28413

Street: 1155 SE Boone Dr **City:** Waukee Iowa **Zip** 50263 **County:** Dallas

Mailing Address: 1155 SE Boone Dr, Waukee, IA, 50263

Director's Name: Kristin Clayton **Phone Number:** 515-987-9954

On-Site Supervisor(s): Amy Friedel **E-Mail:** kristin@westview.org

Date(s) of Visit: 04-05-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-27-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-05-2022

Comments : Waukee Fire Marshal.

LICENSE TYPE: **Child Care** X **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	70	0	70
Summer					0

QRS Rating: 5

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2023 to 05-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 04-05-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 4/5/23. The director was present throughout this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Westview Church Preschool is located in the Westview Church in Waukee, IA. The preschool opened for business in 2000. The preschool utilizes two classrooms on the main level of the church. Room 106 and room 104 are combined now and have a capacity of 49 (they are opened up by a partition. Room 106 by itself has a capacity of 25 and room 10 a capacity of 24). Room 100 has a capacity of 21. A Waukee medical clinic as well as the Waukee Food Pantry are also housed in the church, but on the lower level.

The preschool serves children ages three to five years of age and children attend half-days during the week based on their ages. Three year olds attend classes Monday -Thursday in the AM. Four and five year old children attend AM or PM classes on Monday, Tuesday, and Thursday. There are no Wednesday morning classes for four/five year olds. There are no Friday classes for either classroom. Classes are only during the school year from September. (after Labor Day) until mid/end-May. Children have to be toilet trained to attend. The preschool uses the Creative Learning Curriculum, Handwriting Without Tears Learning Curriculum, as well as Al's Pals.

The preschool is overseen by a Board that consists of church members and parents. The director as of 7/2020 is Kristin Clayton, Kristin was previously an on-site supervisor. Kristin has a BS degree in Child and Family Services as well as Family Resource Management and has worked at the preschool for several years. Amy Friedel is the on-site supervisor. Amy meets the qualifications for on-site supervisor.

During the visit, only the three year old children were present. Children were observed washing their hands and then sitting down for the day's snack. Staff were assisting children with hand washing as needed and serving the children the day's snack. Parents are responsible for providing snack for the classroom on their child's designated day. Four and five year old children were not present in the AM on the day of the visit, but staff were questioned on licensing requirements and practices.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The preschool continues to have several long-term employees. Staff work well with one another.

The preschool has a good working relationship with the church.

The entrance is locked during the hours of preschool.

The preschool is a QRS Level 5. The program is working on IQW4K now which has replaced QRS.

A weekly newsletter as well as a yearly activity calendar is sent out to parents and this includes the monthly snack calendar (all primarily through the preschool website). If a parent/guardian requests, this information is also available by hard copy.

The program has a website.

Monthly staff meetings are held. Quarterly Board meetings are held that the director participates in.

Good staff/child interactions were again observed during the visit.

Children are eligible for free hearing, dental, and vision screenings.

The director is organized.

The program received 100% on their last immunization which now makes two years in a row with 100%

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
There was one medication that was expired.

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed.
There was one issue with dry food storage not being sufficiently sealed after being opened.

V. SPECIAL NOTES/RECOMMENDATIONS:

Radon testing was last tested 6/21/21 - 6/25/21. Levels came back below the 4.0 cutoff. Because levels came back below 4.0, testing can next occur in five years (6/2026). If levels remain below 4.0, then retesting is every five years now. If at the next test in 6/2026, if levels are 4.0 or higher, retesting is needed and then again two years.

The annual furnace inspection was last completed 6/6/22.

The program uses a large, open grassy area for outdoor play as well as the open worship center area when weather does not permit outdoor play.

The program takes field trips, but parents are responsible for getting their children to the field trip destination and picking their child up. The program also invites agencies to visit to put on presentations for children.

The CACFP smart phone app was again discussed during the visit. This could be shared with parents.

I-Power and IQ4K were discussed at the visit.

If the Board has questions for next school year specifically in regards to staffing, they are welcome to contact this consultant.

A new, full, two-year license is recommended. The application and payment was sent in on 3/27/23.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.