Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Sunshine Learning Center **Enrollment:** 92 **License ID No. (Reapplications)** 19109

Street: 101 Creslane DR **City:** Maquoketa Iowa **Zip** 52060 **County:** Jackson

Mailing Address: 101 Creslane DR, Maquoketa, IA, 52060

Director's Name: MacKie Duhme **Phone Number:** 563-652-2847

On-Site Supervisor(s): **E-Mail:** amanda@sunshinemaquoketa.org

Date(s) of Visit: 03-04-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-28-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	46	19	169	47	281
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2023 to 07-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 03-29-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 3/4/24. The center director is now MacKie Duhme and she was present on the day of the visit along with other staff. MacKie accompanied the licensing consultant through the majority of the visit. This is a non-profit center governed by a board of directors. The center operates out of the main level of a large building. The second level of the building is an attic just used for utilities and storage. The center does participate in the Iowa Voluntary Preschool Grant.

The center consists of the following program space: Breakfast/dining room (discussed allowable age combinations for this room), toddler room (18 months up to two years), little twos room (younger twos), big twos room (older twos/younger threes), “Ball room" (L shaped room, gross motor room, combination room at the end of the day, discussed allowable age combinations), four year old preschool room (three to four year old preschool and three through four year old child care), fours daycare room (three through five year old), ones room (12 to 18 months), "FAST room" (school age child care after school and on non school days), nursery (zero to 12 months). All program rooms are visible from the hallways either through large windows or through windows in the doors. Program rooms are generally well stocked with accessible materials. Materials were generally well maintained and organized. Program rooms include adjacent restroom areas and sinks in the restroom areas and also within the program rooms. Rooms with children in diapers include appropriate diaper stations. All program space was observed.

The center serves breakfast, morning snack, lunch, and afternoon snack. All meals are prepared on-site in the center's kitchen by the experienced cook(s) and assistant. The center does participate in the CACFP. The kitchen continues to appear clean and is highly organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director and administrative staff have continued to work hard to maintain improvements made at the center. The director, administration, and staff continue to work well together and the center appears to be well managed. Staff were once again observed to be engaged with the children in activities in all program areas. Community support for the center continues to be strong. Program rooms are large and bright with windows, and children's crafts and projects are posted throughout. Staff in the nursery create a binder for each child with their projects/creations to go with them as they "graduate" from the room. The center continues to work with the city on a planned remodel project to begin soon. Required licensing documentation, staff, and child files are highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child,

and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed did not have evidence of all of the required trainings completed and/or completed within the first three months of employment as required.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have evidence of the staff physical completed pre-employment as required.

109.10(3): Medications.
1. Medications present without current completed, including specific beginning and ending dates for the period of authorization and signed and dated medication authorizations.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Staff purse on counter accessible to children in the fours daycare room.
2. Ensure all surfaces used for food and food service activities are cleared and cleaned and sanitized immediately prior to this use.

V. SPECIAL NOTES/RECOMMENDATIONS:

***Consultation has again been provided to the center regarding the updated rules regarding combining different age groupings of children and what is allowed and when. The center will need to ensure they are in compliance with this moving forward.

1. Center will need to follow up on radon testing for the one's room to ensure concerns are resolved.
2. Remove taped items from tables that are used for food service activities.
3. Remove items from diaper station surfaces. Items shall not be set or stored in this location.
4. Ensure vent fans are working in all restroom areas.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.