Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ankeny BASP-Heritage **Enrollment:** 23 **License ID No. (Reapplications)** 51168

Street: 301 SW Prairie Trail Pkwy **City:** Ankeny Iowa **Zip** 50023 **County:** Polk

Mailing Address: 306 SW School Street, Ankeny, IA, 50023

Director's Name: Nancy Jeffs/Jill Heimerman **Phone Number:** 515-965-9604

On-Site Supervisor(s): Jodi Gray **E-Mail:** basp@ankenyschools.org

Date(s) of Visit: 12-28-2023

Licensing Visit **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 12-01-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-08-2023

Comments : Fire Inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2023 to 01-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 01-11-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year annual visit was completed on 12-28-23. The OSS was present throughout the visit .

This program was given Permission to Open on 8/27/20. This is a before and after school program offered by the Ankeny School District. Nancy Jeffs is the area director over all these school age programs and Jill Heimerman is the co-director over all of these programs; both meet the requirements to be director. Each school has an on-site supervisor who meets the 75 point requirement for the position. Jodi Gray is the on-site supervisor at this time for this site.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room Observations/Activities: Heritage is a new construction school in the Ankeny School District. The program primarily uses the cafeteria, gym and library for programming space. They also have access to the computer lab and art room and a few empty classrooms. The program will cap their capacity at 100.

This site is licensed for year round use. The before school hours are 6:30-7:45 am except on Wednesday mornings when they meet until 8:45 am. After school care is from 2:55-6:00 pm. Full day care is offered from 6:30 am to 6:00 pm.

Due to staff and/or participant shortage to continue to offer care, some school sites have been combined. Heritage children are transported to Southeast School for care at times. This started in August of last year. Heritage school is used for camps when school is not open, such as for Christmas and Spring break, and for one day camps. This site is also used on inclement weather days if the program is open. Westwood and East schools are designated for summer camp sites, however Heritage could be used for summer camp if needed.

Staff were in Ratio and involved with leading group activities for the children. There is a variety of activities available for the children. The children and staff interacted with on another readily. Staff were observed to maintain structure while providing nurturing responses. There are handwashing posters and restrooms maintained by the school available to the children. The playground is also maintained by the school; emergency exit plans were posted. The day prior to the visit; this site had no electric due to unknown circumstances and was run from another licensed site. This day; the site did not have wi-fi and this rendered staff not able to access files, just emergency contact information; and the board usually in place that provides information for mandatory reporter, handbook accessibility, consultant contact, license was not available. Emergency plans were posted and non-smoking signs were also posted.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This program has a strong working relationship with the school. The school assists and works jointly with this program with

children who have an IEP or present with challenging behaviors. They are able to work closely to ensure both the school and the BASP program are following the same plan for the child for consistency. The Principal of the school is a strong support for the program.

The staff are flexible and work well together.

The staff have strong parent communication.

The staff are trained in PBIS and each school has its own PBIS team.

The BASP uses an Enrichment program for the after school sessions and this rotates every 9 weeks. This offers academic enrichment for the children.

BASP offers family engagement events and they have staff appreciation week. This looks different during the pandemic.

All of the BASP sites follow the same policies and procedures, allowing staff to work at other sites when needed.

This program has a strong reputation in the community.

The program looks at all aspects of the child's needs and meets the child where they are at emotionally, socially, developmentally and academically.

The program is staggering enrichment labs and splitting them into two blocks given the larger number of children at one site. This has been beneficial.

During this time of using this site for camp days, they have been able to maximize staff from all of the schools to provide quality camp days.

The building has a good layout and the program can efficiently use staff in the spaces.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

This day; the site did not have wi-fi and this rendered staff not able to access files, just emergency contact information; and the board usually in place that provides information for mandatory reporter, handbook accessibility, consultant contact, license was not available as the day prior this site lost power and another licensed site was used; the board had not returned to this site.

Emergency plans were posted and non-smoking signs were also posted.

V. SPECIAL NOTES/RECOMMENDATIONS:

The school provides snacks for the children and during camp days, the children bring their own lunch. The children were observed to be content and readily accessed staff when needed. Staff were observed to be responsive and nurturing with the children.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.