Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: SONshine Preschool - Oskaloosa Christian School

Provider No.: 46564

Address: 726 North E. Street, Oskaloosa, IA, 52577

County: Mahaska

Director's Name: Vickie VanDonselaar

On-Site Supervisor:

Phone Number: 6416739472

E-Mail: director@sonshinepreschool.org

HHS Visit Date: 10/19/2026

Licensing Period: 08/01/2026 to 08/01/2028

Fire Inspection:

Date Inspected: 11/06/2025

Comments: due annually performed by Oskaloosa Fire Department

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday		8:00 AM to 5:00 PM	
Monday		8:00 AM to 5:00 PM	
Tuesday		8:00 AM to 5:00 PM	
Wednesday		8:00 AM to 5:00 PM	
Thursday		8:00 AM to 5:00 PM	
Friday		8:00 AM to 5:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			16	5	21
Summer					0

1. Basic Overview

SON Shine Preschool-Oskaloosa Christian School is a program located in Oskaloosa Christian School in a residential area of Oskaloosa. The preschool and after school care is owned and operated by the Director Vickie VanDonselaar. She also directs the program (1999) and is the lead teacher. The program is also overseen by DE . This year after care services have been added. She has a bachelor's degree in Education- Early Childhood. The program employs three people.

On 10/19/26, I made an unannounced licensing visit to SONShine and met with director and OSS. The visit consisted of classroom and building area review and observations of activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This program features early learning/SWPP during the day for four year olds and after care for preschool and school age children. Both programs are held in one classroom. The classroom has access to the gymnasium at times as well as the school playground.

Program Nutrition Practices Observed:

Children eat lunch at school. Parents provide snacks for the preschool on a rotating basis. Snack records indicate that minimum nutritional requirements are met some of the time. The center shall follow minimum CACFP menu patterns for meals and snacks. Some foods served do not meet CACFP guidelines. We discussed most granola bars, some yogurts and cheeses do not meet requirements. The program should ensure all snacks serve meet guidelines.

Food waste containers were covered the day of the visit.

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Program Health and Safety:

The program is in compliance with regulations regarding, storage and maintenance of a first aid kit. First aid kits are available in the room and taken outdoors and to the gym. Both kits were out of the reach of children. First-aid supplies were sufficient to address minor trauma. The preschool does not typically administer prescription or non-prescription medication. Medications (including sunscreen) should be stored in their original containers with physician/pharmacist directions and label intact when on the premises.

The program Director and I reviewed environmental testing and the maintenance of any necessary detection equipment. A non-battery operated carbon monoxide detector is present. The fuel burning appliance inspection should be procured. It is due annually. The program is on city water; therefore a water analysis is not required. Radon testing will be conducted this year. The Director will contact HHS if radon levels are over 4 pCi/L. Testing should be conducted in winter months when the ground is frozen.

We reviewed general regulations regarding safety & sanitation policies and procedures. Ratio was observed and maintained according to license standards for 4 year old children on the day of the visit. Ventilation, lighting and room temperature were adequate the day of the visit.

The center is aware of the volunteer policy. Volunteers should always be under the direct observation of staff. All volunteers and substitutes shall sign a statement indicating whether or not they have one of the following:
a. (1) Conviction of any law in any state or any record of founded child abuse or dependent adult abuse in any state.
(2) A communicable disease or other health concern that could pose a threat to the health, safety, or well-being of the children.
b. (1) Complete form 595-136 DHS Criminal History Record Check, Form B
(2) Complete Form 470-0643, Request for Child Abuse Information.
(3) Sign a statement indicating the volunteer or substitute has been informed of the volunteer's or substitute's responsibilities as a mandatory reporter.

Program Playground:

The outdoor play area is fenced, naturally shaded and features an anchored metal/plastic climbing equipment on wood chip surfacing. Children should have at least 75 square feet of usable space each when practicing large motor activities. Monthly playground inspections will be conducted and documented in the future. One month was missed.

A first aid kit is taken outside (per my observation on unannounced visits) and on field trips.

Preschool Transportation Arrangements/Field Trips: The program does not provide transportation. Field trip ratios will be followed.

Program Administrative Records:

The program is in compliance with regulations regarding required notices and postings and required written policies provided to parents in the form of a parent handbook. Staff and child records are complete and well organized. This is duly noted. Emergency medical and dental procedures are written and well defined. Incident/Injury reports were reviewed.

Staff compliance with appropriate training, criminal record checks and physicals were reviewed. Fingerprints, due every four years were current for all employees. Iowa Criminal checks, due every two years were reviewed. Staff professional development were up to date and complete. CPR/First Aid, due every two years is current for all employees. Mandatory reporter training due every three years and staff physicals due every three years were current. Two employees should be added to IPOWER.

Child files are reviewed annually including up to date physicals and immunizations, emergency contacts, pick up authorizations and field trip authorizations.

The program schedule is hanging on the main parent board. Emergency evacuation procedures are also posted by the back

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An emergency preparedness plan has been developed.

2. Identify Observed Strengths of the program

Ratio is excellent. The day of the visit 3 staff and 14 children were present.

3. Identify the aspects that fall below the standard

1. 109.10(13)c: Center shall develop procedures for annual staff and volunteer training on emergency plans. The Director agreed to train all staff on the Emergency Preparedness Plan. One fire drill and one tornado drill were forgotten. They agreed to resume both drills in October.

2. 109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must: Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade. Include fencing to protect from bodies of water or vehicular traffic. One climber is rated for 5 year olds and up. It is recommended the center add other types of play equipment for preschool age children.

3. 109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. The Director agreed to get a copy of the latest boiler inspection and place in the HHS binder.

4. 109.13(1 and 2): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep. Menus shall be made available to parents and kept on file with substitutions noted. Avoid foods with high incident rate of causing choking. The Director agreed to substitute some foods not meeting CACFP requirements for school age children for snack. She will educate parents on what CACFP requires for creditable snack. The Director will ensure a snack menu be kept.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

The center will begin in Full licensing status. The program is directed to correct the violations listed above and maintain compliance throughout the year.

The program may contact local CCNC or CCR&R for assistance with program compliance or IQ4K.

Date: 10/20/2026

HHS Licensing Consultant: Jill Seibert

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.