

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: MICA Head Start-St Paul's **Enrollment:** 45 **License ID No. (Reapplications)** 47690

Street: 201 E Church St **City:** Marshalltown **Iowa Zip:** 50158 **County:** Marshall

Mailing Address: 1001 S 18th Ave, Marshalltown, IA, 50158

Director's Name: Nicole Ramirez **Phone Number:** 641-485-1568

On-Site Supervisor(s): Kailey Tubbs **E-Mail:** nicole.ramirez@micaonline.org

Date(s) of Visit: 10-15-2019

Licensing Visit **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 09-26-2018

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-16-2019

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X **Non-Profit** **NA**

Accreditation: Accredited **NAEYC** **NSACA** **Other** X **NA**

Program Serves: Infants (0-23 mo.) **2 Years** X **Preschool-Age** **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: Year-round X **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
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LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			32		32
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 11-01-2018 to 11-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Debbie Hammer

Date: 10-28-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 10/15/19. The Director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

MICA (Mid Iowa Community Action Agency) offers Head Start programs throughout Marshall County and surrounding areas. The administrative office is in Marshalltown. Carrie Sodders is the executive program director. Nicole Ramirez is the Early Childhood Programs Coordinator and meets the 100 points to be the director. She is listed as the director at all the Head Start program sites. Each site has an on-site supervisor. Kailey Tubbs is the on-site supervisor at this site and meets qualifications for this position.

This program meets in the fellowship hall at St. Paul's Church. Children attend T/W/Th/F, and either come from 8:00 am to 11:30 am, 8:30 am-12 pm, or 12:30 pm to 4:00 pm. Two morning sessions are offered and one afternoon session. The program follows the public school schedule. All Head Start programs use the Creative Curriculum. Head Start also trains their staff to use PBIS as well as conscious discipline. Head Start guidelines require that 10% of the enrollment be on an IEP.

During the visit staff were observed to get children ready for lunch and assist with cleaning up the classroom. One classroom was also conducting a fire drill when this consultant arrived. The staff were attentive to the children's needs.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Head Start provides a very valuable and needed service to the families in the community. They provide a consistent and stable routine that helps the children grow and learn in a positive and healthy manner. The teachers are very committed to helping prepare these children for kindergarten. All the teachers have a 4 year degree, an associates degree or a teaching license. There is a bi-lingual (Spanish) teacher in one classroom.

Head Start has a good relationship with the church at this site. The church is a good resource.

Head Start is invested in making positive connections with the children. Head Start hired a behavioral specialist to observe in the classrooms and offer suggestions and strategies for children struggling or presenting with behavioral challenges.

Head Start partners well with the public schools and with AEA. Some children attend both Head Start and the public school, the school provides transportation for the children.

This site is easily accessible to parents.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. The outdoor area shall include safe play equipment and area of shade.

The fence surrounding the outdoor playground area had several bolts that were protruding and past two threads. These bolts need to be cut or capped.

V. SPECIAL NOTES/RECOMMENDATIONS:

This center participates in the food program. Lunch is catered and the center prepares breakfast and snacks. The menus reflect the center is following the CACFP guidelines.

Radon testing is due every two years. Radon testing was completed in October of 2019 and fell below the 4.0 cutoff.

The church completes furnace testing yearly, the last inspection took place in October of 2019.

Discussion took place regarding emergency medications and these medications being easily accessible to staff at all times and taken with staff during field trips or other activities that take place outside of the classroom.

The director will put a work order in to have the bolts on the fence cut or capped.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-362-7819 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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