Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Dr Smith School Age Summer Program **Enrollment:** 12 **License ID No. (Reapplications)** 48412

Street: 918 W Main St **City:** McGregor Iowa **Zip** 52157 **County:** Clayton

Mailing Address: PO Box 163, McGregor, IA, 52157

Director's Name: Jennifer McCullick **Phone Number:** 563-873-2992

On-Site Supervisor(s): Andrea Landt **E-Mail:** drsmithchildcare@mflmm.k12.ia.us

Date(s) of Visit: 06-16-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-09-2025

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-17-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round School-Year X Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General					0
Summer				29	29

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2025 to 07-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 07-30-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 06/16/25 I made an unannounced licensing visit to Dr. Smith School Age Summer Program in McGregor. Jennifer McCullick is the director of the program. Ms. McCullick began working with the program in October 2019 and became the director in May 2022. She has an AA in early childhood education. I met with Andrea Landt, the on-site supervisor. Ms. Landt began working with the program in May 2023. She is a paraeducator at the school and she has her substitute license. She is returning to school to get a degree in special education for children K-12. There are two staff members present with the children each day.

The Dr. Smith School Age Summer Program opened their license on 06/05/17. It is at MFL MarMac Community School. This childcare program only operates during the summer. It is open Monday through Friday and serves only school-aged children. The school age children start at the Dr. Smith Childcare program and move to the school at approximately 9:00 am. The children remain at the school until 2:30-3:00 pm and then move back to the childcare center. There are currently 12 children enrolled.

The centers observed on the day of the licensing visit include library, blocks, table toys, games, puzzles, art, dramatic play, writing, math, sensory items, listening and Play-Doh. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level, so they are easily accessible to the children.

The program primarily operates out of one classroom in the school for activities. There is a sink and handwashing procedures were posted. The childcare space has a bathroom with one toilet and one sink. Handwashing procedures were posted. The children have access to additional bathrooms in the school. They are also able to use the school gym and the outside playground area.

The program participates in the Child and Adult Care Food Program (CACFP). The children eat in the classroom. The children are served breakfast, lunch and an afternoon snack. Lunch is delivered from the childcare center. The children eat breakfast at the primary childcare center prior to walking to the school and the afternoon snack when they return to the center. Ms. Landt states they are going to have the children make the snack once a week on-site. A menu was posted. There is a refrigerator on site and a thermometer was present. Mostly disposable items are used, and food is dished out for the children.

The program uses Hillyard Sanitizer to sanitize the food tables. You must label the bottle with the product name and dwell time so staff members know how long it must remain on the table.

Staff members use their cell phones for communication. Emergency numbers are in the binder and they are posted in the classroom. The emergency posting includes the poison control number, the address of the school and the phone number where a staff member could be contacted. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and the outdoor exit.

The program uses the ProCare app to communicate with parents.

A daily schedule was posted. A lesson plan was available for review.

There is a first aid kit on site.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections.

A radon test and fuel burning inspection is not necessary because the program is exempt from environmental assessments as a summer-only program located in a public-school building. The fire marshal inspection occurred on 07/17/23.

The program participates in field trips. On Mondays they take a walk to one of the three parks and do an art activity, on Tuesdays they travel for a larger field trip, on Wednesdays and Fridays they go to a pool and on Thursday they visit the library. A school bus is used when transportation is necessary.

The parent information is located on a bulletin board inside the classroom. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance. You must update my contact poster so that it has my new email address and the new HHS website.

Staff and children's files were reviewed at the time of the licensing visit. I reviewed 15 children files. One immunization was not signed or dated by medical personnel. There was not a pattern of disregard so this will not be cited.

I reviewed one staff file. One staff member did not have documentation of annual on-going training in 2024. Directors and on-site supervisors are required to have eight hours each year and other workers are required to have six hours of on-going training each year.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. Emergency Preparedness Plans have been completed.

Ms. Landt is amazing with the children. She is patient and pays attention to the social and emotional needs of the children. She is flexible with the schedule to meet the needs of the children. The children were engaged in circle time. She explained the schedule for the day, went over the calendar and they talked about Father's Day. Ms. Landt states they rotate their centers out every week so the children do not get bored. Positive redirection was used when necessary.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Landt states they are providing the children with an active and busy summer. They offer them many activities.

Ms. Landt states she has good communication with the Little Bulldog center in Monona. They coordinate field trips and this year they added several new activities and field trips.

Ms. Landt states they teach the children social interactions, coping skills, sharing skills so they know how to operate in society.

The program is small which allows for more attention to the children who attend.

The program has a good relationship with the school. They can use the playground and the gym.

The program provides the parents with a detailed monthly activity calendar that notifies parents of field trips, the form of transportation that will be used and whether the children must bring a lunch from home.

Staff members receive a sign-on bonus starting with their fourth month of employment.

During the summer program the children take a bigger field trip on Tuesdays, they do an art activity in the park on Mondays, they go to the pool on Wednesday and Friday and they visit the library on Thursday.

Ms. Landt is going to school to earn a degree in special education for children K-12.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

N/A

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.