Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Shepherd Christian Preschool **Enrollment:** 50 **License ID No. (Reapplications)** 18225

Street: 210 E Platt St **City:** Maquoketa Iowa **Zip** 52060 **County:** Jackson

Mailing Address: 210 E Platt St, Maquoketa, IA, 52060

Director's Name: Kimberly Bowling **Phone Number:** 563-652-5858

On-Site Supervisor(s): none **E-Mail:** ls3@flmaq.org

Date(s) of Visit: 10-10-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-28-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			39	10	49
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 11-12-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 10/10/24. The center director is Kimberly Bowling. Kimberly is qualified with experience and training. Kimberly was present on the day of the visit along with other staff. Kimberly is also the lead teacher for the three year old preschool program. This program is owned and operated by First Lutheran Church and is governed by the church council and a parent board. The program operates year round and offers preschool and child care before and after the preschool hours for preschool age children and school age care for after school and on non school days. The program does participate in the Iowa Voluntary Preschool Grant program.

The center uses identified space on the lower level of the church. The preschool/child care utilizes four different program rooms. The three year old preschool room is a small room that is used for three year old preschool, morning and afternoon sessions, three days per week and for three year old child care in the summer. The four year old room is currently used for the four year old prek program, nap, some children eat lunch here, and non school day child care. The daycare room is currently used for child care for children age three through school age. One of the rooms ("snack room") is used for some of the food service activities, and this room is not included in the center's license capacity. Program rooms were adequately stocked with age appropriate and accessible toys, manipulatives, tables/chairs, and arts/crafts supplies. The four year old room includes an adjacent restroom area with one toilet and one hand washing sink. There are additional hallway restrooms used by the preschool/child care. Children in the other rooms travel to those restroom areas for all restroom and hand washing activities. There is a diaper station located in one of the restroom areas that is used by the program. All program space was observed.

The program uses the chapel on the main floor of the church once per month for chapel time.

The center does not participate in the CACFP. The center serves breakfast, morning snack, lunch, and afternoon snack. Breakfast and snacks are provided by the center. Children are required to bring their own lunch from home. The center provides milk for lunch. The preschool is aware that they have to monitor and supplement any snacks and/or lunches that do not meet CACFP requirements. The church kitchen is used only for the center's dish washing activities using the commercial dish washing machine.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff continue to work quite well together. The staff were observed to be highly engaged with the children in activities. The building itself appears to be well maintained. Materials for the children continue to be generally accessible, and postings are displayed nicely and at the children's level. The center has a good supply of books arranged by topic. The center participates in the local AEA program where books are borrowed to supplement program activities. The children's crafts and projects are on display throughout the center. The center provides a "lending library" of information for parents. The licensing binder and staff and child files were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed did not have first aid and cpr certification completed.

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
1. _1_ staff file reviewed did not have evidence that the staff cleared the Iowa record check.
2. _1_ staff file reviewed did not have evidence that the national record check has been submitted.

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. _1_ child file reviewed did not have enrollment form with required information.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
1. Three certificates not valid, one certificate missing. Valid IDPH signed and dated certificate is required to be on site prior to the child attending the center.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
1. _1_ child file reviewed did not have current physical.

109.11(7)c All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
1. Last inspections available for furnace(s) and water heater(s) is November 2022. The center director states this is scheduled.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center was reminded of allowable age combinations. Three year old children may not be combined with school age (six years and older) children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule.

1. Ensure current activity plans are posted for all programs including the daycare room and for school age children.
2. Review diaper changing procedures with staff and ensure procedures are followed as they are posted including following the instructions for cleaning and disinfecting the diaper station surface per the manufacturer's instructions on the product used (Oxivir product requires a soapy water wash first then the disinfectant product sprayed to cover the surface and dwell for at least one minutes).
3. Ensure staff physicals are completed PRE-EMPLOYMENT and then at least every three years thereafter.
4. For any children (school age and/or preschool age) who the center is releasing to the school bus, ensure those files include the school bus as an authorized pick up person as required (updated annually).

The center is reminded of the maximum individual licensed program room capacities as follows:
Three year old preschool room = 7 children
Four year old room = 26 children
Daycare room = 16 children

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.