Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Full Circle Child Development Center LLC

Provider No.: 37763

Address: 9375 Bishop DR, West Des Moines, IA, 50266

County: Polk

Director's Name: Jarrid Cyr

On-Site Supervisor: Katie Cyr and Janice Qualls

Phone Number: 5159879642

E-Mail: fullcirclecdc@gmail.com

HHS Visit Date: 05/13/2026

Licensing Period: 06/01/2026 to 06/01/2028

Fire Inspection:

Date Inspected: 04/02/2025

Comments: West Des Moines Fire Marshal. The director stated the Fire Marshal was out recently again and they had an item they needed to repair/correct. Inspections are due at least every three years per licensing regulations. West Des Moines fire marshals typically do annual inspections.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:45 AM to 5:45 PM		
Tuesday	6:45 AM to 5:45 PM		
Wednesday	6:45 AM to 5:45 PM		
Thursday	6:45 AM to 5:45 PM		
Friday	6:45 AM to 5:45 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	50	41	129	0	220
Summer					0

1. Basic Overview

A licensing inspection was conducted on 5/13/26. The owners (director and on-site) were both present for this visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Full Circle Child Development Center is a center located in West Des Moines in a strip-mall area that opened for business on 1/30/12. The center is family owned. Jarrid Cyr and Katie Cyr are the owners as well as the director (Jarrid) and on-site supervisor (Katie). Both individuals have prior experience working in child care and meet the qualifications for director and on-site supervisor. Janice Qualls is another on-site supervisor. Janice has an AA degree as well as past experience working in child care, which includes working at this center for a number of years. The center serves children ages six weeks in age through roughly five years in age from 6:45am - 5:45pm Monday through Friday. The center utilizes the Creative Learning Curriculum and the High Scope Curriculum in classrooms. Total child enrollment on the day of the inspection was 160 children.

There are 17 classrooms total. 15 classrooms are currently in use. Some of these classrooms are connected to each other so they are shared space.

During the inspection, children were observed in a variety of activities. In the infant and toddler classrooms, children were observed napping in cribs and on cots (children at 12 months of age can transition to cots), being bottle fed, being held, and engaged in free-choice play/tummy time. In the older classrooms, children were observed just getting ready for naps on

cots, washing their hands after using the restrooms, listening while a staff member read them a book, and playing outside for a special kid theme party. Children outside stated they had sunscreen on them. Children and staff gave specific answers as to where they relocate to for monthly fire and tornado drills. Classroom equipment is being cleaned and sanitized daily.

NUTRITION: The center serves an AM snack, lunch, and a PM, snack. The menu repeats weekly. All food items on the menu met CACFP requirements. Children eat in their classrooms at the child-size tables and chairs. Family-style dining is practiced. The center employs a full-time cook and has a full kitchen. All food storage was sufficient.

TRANSPORTATION/FIELD TRIPS: Within the past year, the center purchased a 15-passenger van that they use for transporting preschool children to/from the center and the schools. The center provides booster seats for children with parent input. For field trips, the center still contracts with the school district and takes a bus. For all transportation needs, a first-aid kit and children's emergency contacts are taken along. Regular maintenance is performed on the center van.

PLAYGROUND: The playground is scheduled for a bigger renovation hopefully sometime this summer still. There are two climbing structures and an open concrete area. Field turf is used for surfacing around the fall zones, but the field turf is separating in several areas. The playground is entirely fenced in, but there are still some bolts longer than two threads showing. It is recommended that if the renovations are going to take longer than anticipated, additional nuts be put on these bolts. All outdoor play items including riding toys appeared to be in good condition.

For more difficult child behaviors, the center stresses communication with each other and teamwork. Ownership/management stated they stress to their employees to ask for assistance if needed. Management also walks around to make themselves visible and they drop into classrooms regularly for observation. There are also free counseling services staff are encouraged to take advantage of if needed or desired. Management also relies on their more tenured staff to help lead by example for newer staff.

2. Identify Observed Strengths of the program

The center has a secure entrance. Families are given two keys pads at initial enrollment to gain access into the center. Families (as well as staff) also sign in/out of the center using the electronic system in place.

There is a communication center/desk at the main entrance that is staffed so that families and children can be greeted in the morning. The two main offices are also located near the main entrances.

The center is family owned. All lead teachers in classrooms have degrees or working towards degrees. Several staff are involved in the TEACH program.

Many of the forms/handbooks/lesson plans/etc. are online and/or on Brightwheel.

Each classroom periodically will send out a classroom newsletter with updates of activities. Again, information is also often sent through Bright Wheel.

Monthly or every other month, staff meetings are held.

The center has implemented a "Super Saturday" for a thorough cleaning, sanitation, disinfecting throughout the center. There are one or two "Super Saturdays" a year.

Children participate in a formal and free large-motor gym activity with professionals/agencies.

All classrooms were clean and nicely decorated. Good staff-child activities were observed.

The center has an indoor gym when weather does not permit outdoor play.

There is a good mix of tenured and newer staff. Staff reportedly work well with each other.

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Enrollment remains steady.

Bonus incentives are provided to staff who get their training completed ahead of deadlines.

The center employs a full-time cook.

In 1/2026, the center received 100% on their immunization audit.

Within the past year, the center purchased a 15-passenger van and began doing some transportation for preschool children.

The center works well with other child care programs/schools.

3. Identify the aspects that fall below the standard

109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
Two staff are past due for CPR re-certification.

109.9(2)i: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, Chiropractor, PA, or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
One child was missing a current physical.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
April 2026 fire and tornado drills were not documented. It was noted that all of 2025 and all but one of 2026 to date drills were documented.

109.11(4)a: Center must have safe outdoor program area adjacent to the center, with sufficient square footage to accommodate at least 30 percent of the enrollment capacity at any one time at 75 spear feet per child. Outdoor space must: Be free from litter and unsafe materials and free from contamination by the drainage or ponding of sewage or storm water. Include safe play equipment and an area of shade. Include fencing to protect from bodies of water or vehicular traffic.
There are still some bolts at the bottom of the fence where it is held together that are longer than two threads showing. There are areas of the field turf that are also separating. THE BOLTS ARE AN ONGOING ISSUE.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

The above below standards should be corrected prior to next year's licensing inspection.

5. Special Notes/Recommendations

Radon testing was last conducted 7/12/21 - 7/14/21. Radon levels in classrooms came back below the 4.0 cutoff. Because all classrooms came back below the 4.0 cutoff, radon testing can now be done every five years so long as the levels remain below 4.0. If 4.0 or higher, mitigation strategies will need to be incorporated and the center would move back to every two years testing at least temporarily. RADON TESTING IS AGAIN DUE IN ALL CLASSROOMS BY THE END OF 7/2026.

The furnace is inspected quarterly and the last invoice on file was from 1/1/26 (date needs changed on the invoice).

I - Power and IQ4K were discussed at the visit. It appears all staff have I - Power profiles. All staff should be uploading training certificates if these aren't automatically uploaded. The center is working towards IQ4K status.

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It was noted that one child is currently undergoing testing for food allergies. An epipen was provided right away, but the center is working with the parents on the food allergy action plan which is being developed.

It is recommended dividers be installed between child toilets.

The playground is hopefully scheduled for some renovations in the summer of 2026.

A new, full, two-year license is recommended. The application and payment was mailed on 5/14/26 per the director.

Date: 05/14/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.