**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Mary Jo Small Child Care Center at Brookland Woods **Enrollment:** 32 **License ID No. (Reapplications)** 25153

**Street:** 309 Melrose AVE **City:** Iowa City Iowa **Zip** 52246 **County:** Johnson

**Mailing Address:** 309 Melrose AVE, Iowa City, IA, 52246

**Director's Name:** Jill Strunk **Phone Number:** 319-337-8980

**On-Site Supervisor(s):** N/A **E-Mail:** maryjochildcare@gmail.com

**Date(s) of Visit:** 09-12-2023

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 06-21-2022

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 02-07-2023

**Comments :** Does Comply.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | 6 | 16 | 6 | 28 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 08-01-2022 to 08-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Heidi Brown **Date:** 09-13-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

This worker arrived at Mary Jo Small Child Care Center at Brookland Woods 9/12/2023. The center provides childcare for 2-year-old children to 5-year-old children. The center is open from 7:00am-6:00pm. The center has children 32 enrolled. The center is located inside of a home remodeled to meet the needs of childcare. The center's fire inspection was completed on 2/7/23.

The director is Jill Struck. Jill started in 1988. She has a Bachelor's Degree in English, a Secondary Education Certificate and a Coaching Authorization.

This worker observed the children and teachers outside engaged in a variety of activities. This worker also observed hand washing and table preparation for lunch. The children and teachers sat together while they enjoyed lunch. The teachers then prepared the children for nap by singing lullabies.

The center uses six program rooms and each room has a different theme for them to grow and learn.

Nutritional practices were checked. The center is on the Child and Adult Care Food Program. The center provides breakfast, lunch and an afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center did practice appropriate hand washing procedures at required times. The center had a properly stocked first aid kit. The center did practice fire, tornado and emergency drills as required. The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center's outdoor area included: climbing structures, slides, swings, sand toys, dramatic play materials, balls, hula hoops, a garden and vehicles. Sand is surfacing and shade is provided by trees.

The center does not offer field trips.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

-The center maintains a ratio of 1 staff to 6 children.
-The center is on the Child and Adult Care Food Program.
The director is Jill Struck. Jill started in 1988. She has a Bachelor's Degree in English, a Secondary Education Certificate and a Coaching Authorization.
-The center hires a lot of work study students from the University of Iowa.
-The center has a pet rabbit.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
-4/6 employees need FBI checks.

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
-4/6 employees need First Aid, CPR, and Universal Precautions.
-3/6 employees need Mandatory Reporter Training
-2/6 employees need Essentials.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-4/6 employees need physicals.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
-3 child need physicals.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.