Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Tiny Trojans Before, During and After Care **Enrollment:** 50 **License ID No. (Reapplications)** 49141

Street: 33980 310th Street **City:** Neola Iowa **Zip** 51559 **County:** Pottawattamie

Mailing Address: 33980 310th Street, Neola, IA, 51559

Director's Name: Angela S. Huseman **Phone Number:** 712-485-2257

On-Site Supervisor(s): Allison Ehlers **E-Mail:** ahuseman@tctrojans.org aehlers@tctrojans.org

Date(s) of Visit: 08-24-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-17-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20	50	70
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 08-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Tiny Trojans Before, During and After Care on 8-24-2023. The program is located in the Tri Center Elementary School.
Before and after school programming and child care is provided to preschool age children during the school year, and full day child care is provided for service days, school breaks and during the summer.
The school provides the four year old grant preschool program. There are 50 children enrolled.
Angela Huseman is the director of the program, she is the superintendent of the school district. Angela has a bachelors, masters and doctorate degrees in education. Allison Ehlers is the on-site supervisors, she has worked at the center since 2019 and became the on-site supervisor in August 2021.I met with Allison during my licensing visit.

Observation of room:
Preschool to first grade children use the preschool room and second grade to fifth grade children use the library for programming, the gym is also utilized. Today was the first day of preschool child care, there were fourteen children with two staff. The children were having fun playing and going outside. The toys and equipment in the centers are rotated frequently. There was a fun variety of age and developmentally appropriate toys and equipment. The school provides a four year old preschool program - that program isn't licensed.
The staff are working with the children on rules and becoming comfortable and familiar with the center. Allison has prepared lesson plans/activities that will begin on Monday August 28, 2023.

Nutrition:
The school provides the meals for the program. Make sure you are following the CACFP food guidelines. Menus were posted.
Some children bring their lunch and those are refrigerated. Make sure you have thermometers in your refrigerators and freezers.

Health and safety:
Medication management procedures are followed when a child is prescribed medication.
The center is following the three step bottle procedure for sanitizing - soap/water, rinse water, bleach/water - mixed daily.
Monthly fire and tornado drills are weren't practiced or documented for June and July 2023. Make sure your are practicing/documenting monthly fire and tornado drills. It may be beneficial to post the fire/tornado drill form on the wall in your program room to help you remember the monthly drills.
Radon testing is current and is required every two years and test results must be under a 4.0 pCi/L.
The annual fuel burning inspection/boiler inspection was expired.
Make sure you have complete first aid kits in the program rooms and a first aid kit is needed when you are playing outside.
Make sure you have all of the required emergency preparedness procedures, and review them with staff on a regular basis.
The center completes annual water testing.

Playground:
The program uses the school playground. Monthly playground inspections weren't completed for May, June and July 2023.

Make sure you are completing a monthly playground safety inspection. It may be beneficial to post this on the wall to help you remember to complete it.

Transportation:
The school bus provides transportation to some children. No field trips are taken.

Administrative records:
Children's files were read - Children under school age must have a copy of their immunization record on the Iowa immunization form. School age children can have their immunizations in the school if the program is in a school.
Staff files were read, make sure all staff meet the annual training requirement.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Allison Ehlers became the on-site supervisor in August 2021. Allison is very positive and proud of the center. Allison mad all of the corrections to the noncompliance areas in the 2022 license evaluation.
Staff had excellent interactions with the children, they were nurturing and positive.
This is an excellent resource for the community and school.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Children under school age must have a copy of their immunization record on the Iowa immunization form.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Monthly fire and tornado drills are weren't practiced or documented for June and July 2023. Make sure your are practicing/documenting monthly fire and tornado drills. It may be beneficial to post the fire/tornado drill form on the wall in your program room to help you remember the monthly drills.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground inspections weren't completed for May, June and July 2023. Make sure you are completing a monthly playground safety inspection. It may be beneficial to post this on the wall to help you remember to complete it.

109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034.
The annual fuel burning inspection/boiler inspection was expired. Please request a current fuel burning inspection/boiler inspection from the school.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 8-1-2023 to 8-1-2025.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (712)328-4877; or kdegeor@dhs.state.ia.us so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.