Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Ankeny BASP-Southeast

Provider No.: 44192

Address: 1005 SE Trilein DR, Ankeny, IA, 50021

County: Polk

Director's Name: Nancy Jeffs/Jill Heimerman

On-Site Supervisor: Layla Sadraei

Phone Number: 5159659604

E-Mail: basp@ankenyschools.org

HHS Visit Date: 01/29/2026

Licensing Period: 02/01/2026 to 02/01/2028

Fire Inspection:

Date Inspected: 08/14/2023

Comments: Fire Inspections are due at least every three years.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer					0

1. Basic Overview

A full licensing visit was completed 1-29-26. The on-site supervisor, Layla Sadraei, was present for the entire visit.

This is a before and after school program offered by the Ankeny School District. Nancy Jeffs and Jill Heimerman are the director and assistant director over all these child care program sites (program managers). They both meet the 100 points required for this position. Each school has an on-site supervisor who meets the 75 point requirement. Layla Sadraei is the on-site supervisor at this location, starting at this school in September of 2022, however was the on-site supervisor at another school site prior to this school site for 9 years.

The before school hours are 6:30-7:45 am except on Wednesday's when they meet until 8:45 am. After school hours are 2:55-6:00 pm.

This school site is licensed for year round use.

Room Observations/Activities: The program meets primarily in the multi-purpose room. They also can use the computer lab, art room, media center, vocal music room and the gym. The morning care offers the children free play time with the different activity centers that are set out on the tables. The afternoons begin with the children checking in then washing their hands before eating their snack. They will go outside to play for a while and if the weather prevents that, the children play in the gym. Afterwards they split into two groups for their enrichment session. Time is also allowed for homework and reading. Staff were observed to be leading group activities, maintaining good structure and children appeared content. Staff work well as a team and children were content.

CHILD CARE CENTER ANNUAL EVALUATION

Nutrition Practices: Snack menus are crafted by school staff and provided by school nutritional services; This is served cafeteria style in the multi-purpose room.

Health/Safety: Medication is located in secured bag accessible by staff. Handwashing signs are posted in the restrooms, which are maintained by the school. A first Aid kit was readily accessible. Tornado/Fire Plans are posted; Emergency exit plans were in central office and requested from staff. Radon-exempt, HVAC is maintained by the school. CO2 detectors exempt

Playground: the playground has structures, cement for basketballs or other activities; shade structures on the play structures. The playground was covered in snow so observation of the safety surfacing was not possible.

Transportation: Transportation is a school bus with a school bus driver when utilized.

2. Identify Observed Strengths of the program

The staff work well and team well together.

The staff are trained in PBIS and each school has its own PBIS team.

The BASP uses an Enrichment program for the after school sessions and this rotates every 9 weeks. This offers academic enrichment for the children.

BASP offers family engagement events and they have staff appreciation week.

The program has a strong partnership with the school; where staff and teachers employ good communication to ensure children's needs are met.

The program did have a behavioral specialist come to do training for BASP staff; specifically for school-age children.

3. Identify the aspects that fall below the standard

There were not aspects that fall below the standard.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

5. Special Notes/Recommendations

A new two year license is recommended.

Date: 02/09/2026

HHS Licensing Consultant: Maggie Gibson, SWIV

CHILD CARE CENTER ANNUAL EVALUATION

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.