Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Business Name: Stephany Kleinheksel

Provider Name: Stephany Kleinheksel

Provider No.: 21357

Address: 936 Lynda RD, Waterloo, IA, 50701

E-Mail:

County: Black Hawk

Phone Number: 3194049074

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☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 7/7/2026

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Program Type:

☒ Registered Child Development Home A (guidelines for ratios on all categories)

☐ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☒ Infant(0<24 mos)

☒ Toddler

☒ PreSchool

☐ School Age

☐ All Ages

**1. Basic Overview**

Stephany has been a registered childcare provider since 2005. She did previously participate in the quality rating system but does not participate in the current IQ4K quality rating system. Stephany does participate in the Food program. Stephany is willing to care for children from the ages of infant until they reach school age. She does not care for school age children. Stephanie has the lower level of her home specifically set up for childcare, but she uses the main level of her home as well. Stephany has a large fenced in yard with play structures and the yard offers both sun and shared areas for outdoor play. Stephany does have two cats. Stephany does not have an approved substitute or assistant.

**2. Identify Observed Strengths Of The Program**

Stephany had 5 children in care on this date. She noted that one child was on vacation. They were all on the lower level of

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the home involved in free play while this worker was present.

Stephany has a variety of toys and activities for the children. She did describe some structure and routine in her day and noted that she tries to get the children outside regularly.

This worker did observe Stephany to intervene with a few children that were arguing over a toy. She intervened and redirected them appropriately.

Stephany's documentation is all organized into file folders and all in a file box. This allowed this worker to easily review her documentation while she continued to care for and supervise the children.

**3. Identify The Aspects That Fall Below The Standard**

110.8(1)a. Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
Stephany had a written list but it was not current.
*Stephany needs to update her written list of children, emergency contacts and physician for each child so that it includes all the children currently enrolled in care.

110.8(1)n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Stephany has 2 cats. One had the appropriate pet exam and Stephany reported that other recently had a pet exam, but she did not have the documentation to show and acknowledged it was not on the correct/required HHS form.
*Stephany needs to obtain the 2nd pet exam on the approved HHS form.

Children's files:
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
Stephany was missing an updated/annual physical for one of the children.
*Stephany needs to work with the parents to obtain all required documentation for the children's files.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 7/28/26) and will be reviewed at the next annual compliance check.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

NA

**5. Special Notes/recommendations**

Notes:
Stephany shared that she does not transport the childcare children.
Stephany shared that she does not ever use a swimming pool for the childcare children.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category A provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Stephany was in compliance with her EPP.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

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Recommendations:
As of 7/1/25 providers are expected to notify all parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. We did discuss this at last year's annual compliance visit and Stephany still has not taken the steps to provide this documentation. Stephany shared that she will take the appropriate steps to have this required notification and will need to notify parents accordingly.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 7/7/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.