

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: MICA Head Start-High Street **Enrollment:** 50 **License ID No. (Reapplications)** 16512

Street: 206 W High St **City:** Marshalltown **Iowa Zip** 50158 **County:** Marshall

Mailing Address: 1001 S 18th Ave, Marshalltown, IA, 50158

Director's Name: Nicole Ramirez **Phone Number:** 641-753-4877

On-Site Supervisor(s): Jen Konomi **E-Mail:** nicole.ramirez@micaonline.org

Date(s) of Visit: 05-07-2018

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-26-2018

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-03-2018

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accreditation: Accredited X NAEYC NSACA Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	10	10	40		60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 06-01-2018 to 06-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer

Date: 05-10-2018

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 5/7/2018. The Director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is one of the Head Start programs offered through MICA. The administrative office is located in Marshalltown. Carrie Soddors is the Program Director and has been with MICA for many years and meets the 100 points required to be a director. Listed as the director at all the sites is Nicole Ramirez, who is the Early Childhood Programs Coordinator. She too has been with MICA for many years and meets the 100 points to be director. Each site has a lead teacher who meets the 100 points. Jen Konomi is listed as the on-site director. Carrie, Nicole, and Jen all have four year college degrees plus several years of experience of working for MICA.

This building was constructed in 2002 specifically for Head Start. This site is a year round program, only stopping for approximately a week in August. They provide care to children starting at six weeks up through age five. There are four enclosed classrooms. Children attend Monday-Friday. The hours of operation are 6:30 am-4:30 pm.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Each classroom has at least one bilingual staff person.

This site has their NAEYC Accreditation which is good until Aug. 2021. This site is looking into QRS and applying for a QRS rating.

This site provides both Early Head Start programming and Head Start programming which is a benefit to families in the area.

This site usually provides a higher ratio standard than what is required by State licensing.

All of the lead teachers have a degree.

The children are ready for kindergarten when they leave this program.

The staff are professional and are invested in providing good, quality care.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease. Staff in the infant room are not waiting the required five minutes of dwell time for the bleach solution when disinfecting the diaper changing station. Staff are only waiting two to three minutes.

V. SPECIAL NOTES/RECOMMENDATIONS:

The new CACFP (food program) guidelines were discussed. The center participates in the food program and their menu's reflect they are following the new guidelines.

All staff, with the exception of newly hired staff, have completed Essentials training. The newly hired staff are on target to complete Essentials within their first 90 days of employment. The center has created a written disaster plan as well as disaster kits.

Radon testing was completed on 10/13/2017. All rooms tested fell below the 4.0 cutoff.

The annual furnace inspection was completed on 10/2/2017.

Discussion took place regarding disinfectant products. The center can use any disinfectant product as long as the product has an EPA registration number and staff follow the guidelines on the product for disinfecting and dwell times.

A new, full, two-year license is recommended.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2663 or email dhammer1@dhs.state.ia.us so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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