Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Turnbull Child Development Center

Provider No.: 6957

Address: 1501 Mustang Drive, Shenandoah, IA, 51601

County: Page

Director's Name: Jaclyn Stevens

On-Site Supervisor: Lacey Foutch

Phone Number: 7122461204

E-Mail: Turnbulldirector@gmail.com

HHS Visit Date: 09/24/2025

Licensing Period: 11/01/2024 to 11/01/2026

Fire Inspection:

Date Inspected: 05/16/2025

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [X] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	32	16	80	54	182
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Turnbull Child Development Center on 9/24/25. Turnbull Child Development Center opened in October 2004. The building was designed and built with age-appropriate child care needs in mind. Jaclyn Stevens became the director on 6/23/25. Jaclyn has a Child Development Associate. She has experience as a lead preschool teacher for eight years in a school district and was a lead preschool teacher at a child care center for four years. Lacey Foutch is the Assistant Director. She has been employed at the center since 2014. There are 124 children enrolled in the program. The center offers child care services to infants to school age children from 5:30 AM to 6:00 PM Monday through Friday. During the summer the center provides full day child care to school age children and during the school year a before and after school program is offered. I met with Jaclyn Stevens and Lacey Foutch during my licensing visit.

Observation of rooms:
There are eleven program rooms and 10 are being used. The program rooms looked very nice and have age and developmentally appropriate toys and equipment. The Infant 1 room serves children from six weeks to nine or 10 months. There were four kids and two staff. The Infant 2 room is for 10 months to one year old. There were four kids and one staff. The Infant 3 room serves 14 to 18 months. There were five kids and two staff. The rooms were in ratio. None of the infant rooms had lesson plans although they all had daily schedules. Please create and post lesson plans. They use the Playground App for daily sheets and they looked good. Toys are sanitized daily. The Infant 3 room had a boppy pillow that came from home. I had them immediately remove the boppy pillow from the room. Boppy pillows aren't recommended in child care. They are intended for nursing mothers. The toddler room is for 18 months to two years old. There were four kids and one staff. They have two toy slides that appear to need fall surfacing. Jaclyn said they would talk to the nurse consultant. The nurse consultant later followed up with me and said she had provided the necessary information to Jaclyn. The transition room is for 19 months to two years old. There were two kids and one staff. The two-year-old room had eight kids and two staff. They had lesson plans. They also have a slide that appears to need fall surfacing. There was a three-year-old room that had lesson plans. They have a preschool room for Tuesdays and Thursdays and a Pre-K room for Mondays, Wednesdays, and Fridays. They had lesson plans, but they were not posted. The four-year-old room had lesson plans posted outside of the room. There was no fire/tornado diagram posted. Please post a fire/tornado diagram in the room. There is also a school age room, but they were at school at the time of my visit. The rooms were divided into centers. The children were having fun participating in a variety of activities i.e. playing, eating lunch, and nap time. Staff had excellent interactions with the children. They were positive and attentive to the needs of the children. The center uses Creative Curriculum and they focus on intentional play through providing opportunities to learn through play. Lesson plans/activities looked good. Staff in the program rooms complete the lesson plans/activities. Please provide training for the staff in the infant rooms on preparing lesson plans. Please review weekly lesson plans/activities. The program promotes fun hands-on educational learning experiences for the children every day. The center began using the Playground child care app. They are on the Playground app. Information/updates are provided to parents at least weekly. The center has a retired teacher who is an early childhood coach that provides help with themes, class arrangement, and training.

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Nutrition:
The center participates in the federal food program. Breakfast, lunch, and snacks are provided each day. The cook has an eight-week rotation menu. There is a summer and winter menu rotation. Proper food storage was observed. The cook is new and is trying to find new recipes so the menu rotation will be different.

Health and safety:
Monthly fire/tornado drills are practiced and documented. The center follows medication management procedures. Medications are locked in the program rooms or in the staff room if they require refrigeration and the medication log is used. There are two children on rescue inhalers. Both are locked in a medication locked box. I told Jaclyn they need to be unlocked as they are emergency medications, but they need to be out of reach of the children. The first aid kits are properly stocked. The building has gas utilities so there will need to be an annual fuel burning inspection. Radon testing was completed from 5/30/25 to 6/2/25 and was in the acceptable range. Since it was under 4.0 pCi/L, testing only needs to be completed every five years. The center uses Purell Surface for sanitizing and disinfecting and they use the three-step process 1. Soap/water 2. water and 3. The EPA and child care approved product for sanitizing and disinfecting.

Playground:
The center has separate playground areas according to the ages of the children. There is commercial grade equipment for the specified age groups including a riding path, garden, and a natural play area. Rubber tiles are used for surfacing. Monthly playground safety inspections were completed. There was a large climbing structure that had no fall surfacing. The toddler playground had a small climbing structure that needs fall surfacing. Jaclyn was going to talk to the nurse consultant.

Transportation:
The center has vans to provide transportation. The three- and four-year-olds go on field trips throughout the year and they transport school-age children to different activities in the summer such as to swimming lessons and summer camps. The center is located next to the elementary school and the center staff walk the children to the program. Jaclyn said they get the oil changed regularly. I told Jaclyn to keep all records of any maintenance on the vans.

Administrative records:
Thirteen children's files were read. Only one was complete. The other files had most of the information, but it was out of date. Six of the children were missing current physical exams/statements of health. Please make sure all child files have a current physical or the annual statement of health for the school age children. Two had no emergency contact information. Four were missing doctor and/or dentist information. Four were missing the annual permission forms as to who is allowed to pick the children up from the center. One was missing the immunization records. Please review child files and have them updated with the required documentation. Staff files were read and were in good order. Three staff did not have their annual training hours. The program has all of the required policies and procedures. Jaclyn provides a weekly staff newsletter. Many staff have been employed at the center for several years.

2. Identify Observed Strengths of the program

Turnbull Child Development Center is an excellent resource for the community. The center celebrated their 20th anniversary on 10/4/24. Jaclyn and Lacey are so positive and enthusiastic about the center. They are organized and were helpful during my licensing visit. The center is applying for the IQ4K program. The center receives grants for equipment and supplies. They are having new flooring and carpeting installed, painting, new LED lighting, and new TV's for training information. The center participates in fundraising events. Staff had excellent interactions with the children. They were positive and attentive to the needs of the children. Jaclyn, Lacey, and the board do many fun things throughout the year to show staff appreciation i.e. team building, staff person of the week, gift cards, providing meals and treats for the staff, etc. Jaclyn identified their strengths as being family oriented and accommodating for the families. The staff work well together and they work as a team. They have long-term families that attend the center. They have one staff member using the WAGES program and two are using the TEACH program. They are going to apply for IQ4K level 1. Recent grants they received were used for AC units, updating fire marshal deficiencies, upkeep, and supplies.

3. Identify the aspects that fall below the standard

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of

all prescription and non-prescription medications. Staff must be over 18 to administer medication. All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name. For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given. For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription. Staff shall not provide medications to a child if pre-service/orientation training for medication management has not been completed. Two children have rescue inhalers. For emergency medications, staff must be able to easily access the medication, therefore it should not be locked. However, it must remain inaccessible to children. Staff should be able to access the medication quickly. Staff should know where the emergency medication is located and have a plan if a medical emergency should arise.

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year. Emergency diagrams need to be posted in the four-year-old room.

109.11(8)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. An annual fuel burning inspection needs to be completed.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents. Lesson plans are required for every programming room. Please complete lesson plans for all of the infant rooms.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 11/1/24 to 11/1/26.

Date: 10/03/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.