

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Hand in Hand-Bowman Woods **Enrollment:** 68 **License ID No. (Reapplications)** 47188

Street: 151 Boyson RD **City:** Cedar Rapids **Iowa Zip** 52402 **County:** Linn

Mailing Address: 103 N Center Point RD, Hiawatha, IA, 52233

Director's Name: Kathy Pruitt **Phone Number:** 319-373-3630

On-Site Supervisor(s): Christy Schueler **E-Mail:** hih@handinhandinc.com

Date(s) of Visit: 03-01-2019

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X NA

Signed Application (470-0722) Received **Yes** **No** X NA **Date Signed:**

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 06-28-2016

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X **Profit** **Non-Profit** NA

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** X NA

Program Serves: **Infants (0-23 mo.)** **2 Years** **Preschool-Age** X **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: X **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				65	65
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 05-01-2018 to 05-01-2020
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCAION of license

Licensing Consultant: Amy Lyons

Date: 03-04-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

Not applicable.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Hand in Hand – Bowman Woods has been in operation since June, 2016. The program provides full-time and part-time childcare to school-age children. Current enrollment is 68.

Hand in Hand multi-site owner/co-director is Kathy Pruitt. Ms. Pruitt holds a degree in Early Childhood Education and Business Management. Ms. Pruitt has achieved the National Administrators Credential (NAC) and is a member of National Association for the Education of Young Children (NAEYC). On-site supervisor Christy Schueler has been the on-site supervisor of this program for almost 2 years. Ms. Schueler has an AA degree in early childhood and over 6 years of experience working with children.

On 3/1/2019, all program space was observed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Hand in Hand operates multiple sites throughout the community. Hand in Hand offers a variety of early learning/childcare programming options to help meet the needs of children and families throughout the community.

Hand in Hand has the following website for families and the community to learn more about their programs:
<http://handinhandinc.com/>.

Hand in Hand completes a monthly program/school-age newsletter. The newsletters include program information, program reminders, and upcoming event information. Summer camp 2019 planning and enrollment has begun. The theme for the 2019 summer camp is "caring". Summer camp allows opportunities for water activities, guest speakers, theme days, and off-site field trip events.

Management is organized, and in turn, the program operates smoothly. Hand in Hand has established an administrative multi-site school-age supervisor position. Since December, 2017, the Hand in Hand multi-site school-age supervisor has been Katie Little. Ms. Little has a BA in nursing and marketing management with over 3 years of experience working with children. Hand in Hand - Bowman Wood's site specific on-site supervisor Ms. Schueler discussed how the Hand in Hand school-age sites collaborate well with one another to do menu/food service planning, curriculum planning, and brainstorm programming ideas.

Hand in Hand – Bowman Woods has an organized parent/program communication center (where required postings and child sign-in/sign-out information is maintained). The program continues to update the use of technology to allow for increased electronic communication with families and increased security mechanisms.

Hand in Hand – Bowman Woods sponsors a “Rainbow Reading” program to help children read daily and increase child literacy. The program also has a regular homework time.

Hand in Hand collaborates well with many community partners including the local nurse consultant, early access services, local school districts, CART program, and local businesses.

Hand in Hand – Bowman Woods partners well with Bowman Woods Elementary School. School administration, school custodial staff, kitchen personnel, and school nurse help ensure the building is sanitary and hazard free each day. The school kitchen is regularly inspected by the health department.

Staff were observed reminding children to hand wash and "catch coughs" in their elbows at appropriate times.

Hand in Hand – Bowman Woods supports a "safe shoe" policy to encourage ease of play.

Program has a variety of materials to maintain children's interests. Supplies include puzzles, sensory items, crafts, large gross motor materials, creative dramatics, and blocks. Supplies/cabinets have been cleaned-out and rearranged since the last monitoring visit. Materials are easily accessible to the children.

On the day of the monitoring visit, child selected activities included building with Legos, card/board games, imaginative play (Pet Shop, Princesses, etc.), crafting, and individual reading. Many positive words and meaningful discussion were overheard during the visit. Staff interacted well with the children during programming activities. Routine transitions (clean-up, rest-rooming with hand washing, school-sponsored breakfast transition, etc.) went smoothly. Staff utilized positive redirection when needed. Children appeared comfortable at the program.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

None noted.

V. SPECIAL NOTES/RECOMMENDATIONS:

Ensure children's personal items are stored separately and off the floor. Sufficient spacing between children's personal items will help prevent the transmission of organisms including lice, ringworm, bed bugs, and scabies. In addition, separate storage of children's personal items will help reduce illnesses caused by fecal contamination or respiratory secretion.

Ensure all staff files contain documentation of required annual professional growth hours.

The program's license remains in full status.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.