Iowa Department of Human Services

CHILD CARE CENTER COMPLAINT

Name of Center: University of Dubuque Child Care Center **Enrollment:** 55 **License ID:** 18854

Street: 1001 McCormick St **City:** Dubuque **IA** **Zip Code:** 52001 **County:** Dubuque

Mailing Address: 2000 University Avenue

Mailing City: Dubuque **IA** **Zip Code:** 52001

Director's Name: Tammy Pierro **Center Phone Number:** 563-585-7461

On-Site Supervisors: Teresa Fischer **E-Mail Address:** tpierro@dbq.edu

Date of Complaint: 08-08-2023 **Date of Visit:** 08-09-2023

[ ] Scheduled **[X]** Unannounced **[ ]** NA

[X] Non-Compliance with Regulations Found **[ ]** Compliance with Regulations Found

RECOMMENDATION FOR LICENSE

[X] NO CHANGES to licensing status recommended

[ ] PROVISIONAL license from **to**

[ ] SUSPENSION of License

[ ] REVOCATION of License

Complaint Details:

Did this complaint result in a serious injury? ☐ Yes ☒ No

Did this complaint result in a death to a child? ☐ Yes ☒ No

Summary of Complaint:

It is alleged that staff Melissa H. is consuming alcohol prior to starting work at the center. There is no information at this time that Melissa is displaying any behavioral indicators of alcohol consumption while providing care to the children.

Licensing Rules Relevant to the Complaint:

109.6 Develop policies for hiring and maintaining staff and managers that demonstrate competence in working with children.

109.10(16)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

Inspection Findings:

The center was visited unannounced on 8/9/23 to discuss the reported concerns with the center director, Tammy Pierro. The on site supervisor, Teresa Fischer, who is also the lead teacher for the same room that the alleged staff, Melissa H., works in and works directly with Melissa, was also interviewed separately. Tammy stated Melissa is currently not in work status, and she is not sure when Melissa may return. The complaint report was also staffed with supervisor Todd Savage prior to completion.

109.10(16)a The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. NOT VIOLATED
There is not information to indicate that Melissa presented at work under the influence or that the children were placed in danger. Tammy and Teresa did not indicate ever having any concerns with Melissa's job performance or behavior at work. Additionally, Tammy stated there would not have been any time that Melissa would have been alone with children while working at the center, nor did Melissa ever provide transportation for the children.

109.6 Develop policies for hiring and maintaining staff and managers that demonstrate competence in working with children.
c. Iowa records checks. Checks and evaluations of Iowa child abuse and criminal records, including the sex offender registry, shall be completed before the person’s involvement with child care at the center. VIOLATED
It was discovered that the center did not complete the record check process as required. The record check evaluation should have been completed based on the results of the Iowa record check PRIOR TO the staff's involvement with child care. The center is cited. The process was reviewed with the center director.

Special Notes and Action Required:

The center director and administration shall provide close supervision and oversight of staff to ensure the safety and supervision of children is maintained at all times. If any further personnel matters are identified through they shall be promptly addressed.

Consultant's Signature:

Heidi Hungate

Date:

08-15-2023