Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Trinity Lutheran School Davenport **Enrollment:** 96 **License ID No. (Reapplications)** 35014

Street: 1122 W Central Park Ave **City:** Davenport Iowa **Zip** 52804 **County:** Scott

Mailing Address: 1122 W Central Park Ave, Davenport, IA, 52804

Director's Name: Lori Kilburg **Phone Number:** 563-322-5224

On-Site Supervisor(s): **E-Mail:** lori.kilburg@trinitydavenport.org

Date(s) of Visit: 08-30-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-26-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			67	83	150
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2024 to 12-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-26-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit took place at the center on 8/30/24. Lori Kilburg is the approved center director and was present for the visit along with other staff. Lori is qualified with education, experience, and training. Lori is also a lead teacher in one of the preschool rooms. The center uses identified licensed space within the Trinity Lutheran School building. The program operates year round and provides care to children age three through fifth grade. The program does not operate on non-school days during the school year. Child care is offered after preschool/school. During the school year child care is provided to only children who are four years old and older and who are enrolled at this preschool/school. During the summer, the program may offer child care to any child five and older in the community. During the summer the center opens at 7:30am. The school does participate in the Iowa Voluntary Preschool Grant program.

The center includes the following space on the main level that is licensed for use by the child care/preschool functions:
Room 141 (four year old preschool), capacity 16 children
Room 145 (four year old prek, after school care), capacity 16 children
Room 143 (four year old prek, after school care), capacity 16 children
Room 120 (summer child care and sporadically used during the school year for child care), capacity 19 children
Room 122 (library, summer child care and sporadically used during the school year for child care), capacity 25 children
Room 124 (fellowship hall, school age after school child care, end of day child care for all ages, and summer child care all ages beginning and end of day), capacity 100 children
Room 128 (band/music room, school age child care), capacity 26 children

The center includes the following space on the lower level that is licensed for use by the child care/preschool functions:
Trinity Hall (cafeteria, later afternoon snack for all children, after school and summer child care, lunch for preschool age children, and all meals and snacks served here for summer care), capacity 100 children.

Room 141 includes an adjacent restroom area with one toilet and one hand washing sink. Trinity Hall room includes adjacent restroom areas for boys and girls with multiple toilets/sinks/urinals in each. Hallway boys and girls restroom areas with multiple toilets/urinals/hand washing sinks are available nearby to other program rooms that have to travel for these functions including the gymnasium which uses the boys and girls locker rooms across the hall from the gym.

The gymnasium is currently used for indoor large motor activities when it is available, however, it is not included in the license capacity for the center because it is not always available.

The preschool children are able to visit the library and music rooms once per week.

The center does not participate in the CACFP but knows they are responsible for meeting those requirements for all meals and snacks. The center serves morning snack, lunch, and afternoon snacks. Snacks are provided by the center. On school days, lunch is either brought from home or provided by the Davenport School District by contract arrangement. The center director states that this contract arrangement includes that the Davenport School District staff also actually serve the food on site. During the summer children bring their lunch from home except for one day per week when the center provides lunch.

The center director states the center provides milk for lunch. The center is reminded that lunches from home for non-school age children have to be monitored and supplemented by the center to meet CACFP requirements. The main school kitchen area is on the lower level of the building adjacent to the Trinity Hall room and is licensed by the local IDPH. There is a smaller kitchenette area on the main floor of the building adjacent to the fellowship hall area that is used by the center for dish washing, food storage, and snack preparation activities.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center director is highly qualified with education and years of experience. The program rooms are bright with windows, are generally spacious, and are very well stocked with organized and accessible materials to support program needs. Books are plentiful, arranged by topic, and are also displayed nicely for the children. The staff continue to work well together. The staff were once again observed to be highly engaged with the children in activities, and the children appeared to be enjoying their preschool/child care experience. Activity planning is done quite well and in detail at this center, including for school age children (activity planning done separately for different age groups). Child and staff files and other required licensing documentation were again found to be highly organized at this visit.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

N/A

V. SPECIAL NOTES/RECOMMENDATIONS:

Boiler inspections received on 11/19/24, report can be completed. Please ensure all gas appliances are inspected annually, pass inspection, and that documentation is available in the licensing binder.

1. Complete emergency plan postings were missing at some of the gym doors. Concerns with some of the emergency plan postings have been noted previously.
2. Phone postings are missing on some of the phones located throughout the center. Some postings that are there are missing the center name/address/phone number and phone number for poison control.
3. Check carbon monoxide detector on the gym level to ensure proper functioning.

The center will continue with a full license. The center is directed to correct the items cited as well as the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written response shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.