Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: DCY School-Age Program - Eisenhower **Enrollment:** 33 **License ID No. (Reapplications)** 46445

Street: 3170 Spring Valley Rd **City:** Dubuque Iowa **Zip** 52001 **County:** Dubuque

Mailing Address: 35 N Booth St, Dubuque, IA, 52001

Director's Name: Kellee Peil Roussel **Phone Number:** 563-556-3371

On-Site Supervisor(s): Carissa McColley **E-Mail:** dgustafson@dubuquey.org

Date(s) of Visit: 01-15-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 04-14-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				42	42
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 1/15/25. This program is owned and operated by the Dubuque Community YMCA (DCY) and is located in the Eisenhower Elementary School building by agreement with the school. Kellee Peil Roussel is the center director for all DCY school age licensed child care programs. Kellee is qualified with a certificate in child development from a community college, several years of previous work in child care centers prior to coming to the DCY, and having completed additional training. Kellee arrived at the center during the visit. Carissa McColley is currently the approved on site supervisor for this site and was present along with other staff. This center serves school age children from this school only. The program operates on school days only.

The "small gym" is the licensed space for this center. The center may use the big gym on occasion in the morning only if the small gym is not available (approximately twice per year). The center has a storage space for their materials in cabinets in the small gym. The center uses separated boys and girls hallway restroom areas that are farther away from the small gym but offer more toilets and hand washing sinks. All program space was observed.

The center does participate in the CACFP. The center provides snack during the after school portion of the program. Snack is prepared and supplied by the Dubuque Community YMCA Early Learning Center building kitchen. Snack items are brought to the center site.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the children and families in this area. The staff appear to know the children well and work well together. The children respond well to the staff. Staff and child files and other required licensing documentation were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2): Ratio maintained in center as required by age.
1. The group was out of ratio during restroom/hand washing activities as staff left group to take children down to program room to meet parents.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Staff are reminded of hand washing requirements for themselves immediately prior to handling any food/food service items or assisting children with snack. At least one staff shall wash hands and maintain clean hands to assist with this activity.
2. Ensure menu changes/substitutions are noted promptly on the posted menu.
3. Consultation provided regarding restroom/handwashing transition given the travel required and length of time it takes to get through this activity because of limited toilets/sinks at this school building restroom layout. Staff need to ensure they

can see the children at all times in the hallway area during this activity. Consultation also provided regarding the method of checking children into the program rather than doing a role call. Staff shall demonstrate that they are accountable for the children they are responsible for (face to name/counting children/etc.).

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.