Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: CAEI-Clinton Head Start and Early Head Start **Enrollment:** 37 **License ID No. (Reapplications)** 18189

Street: 350 5th Ave N **City:** Clinton Iowa **Zip** 52732 **County:** Clinton

Mailing Address: 500 E 59th St, Davenport, IA, 52807

Director's Name: Tricia Shannon **Phone Number:** 563-324-3236

On-Site Supervisor(s): Tammy Critten **E-Mail:** lraya@caeiowa.org

Date(s) of Visit: 01-17-2023, 07-21-2022

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-21-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	24	8	36		68
Summer					0

QRS Rating: 3

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2023 to 03-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-24-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/17/23. Staff files were reviewed at a separate visit to the administration office on 7/21/22. Tammy Critten is the temporary site supervisor. Tammy was not present at the time of the visit, however, Rhiannon Dennis, who is another site supervisor qualified staff was present. This program is part of the Community Action of Eastern Iowa (CAEI) organization. There is a well-defined administrative structure for CAEI. This large Head Start and Early Head Start location operates in two buildings located on the same property with a total of six different program rooms. The center serves children age infant through five years old. Only the EHS rooms offer services all year. The other program rooms are school year only. The center does not participate in the Iowa Voluntary Preschool Grant program.

The program is currently using two rooms in the main building: Clinton 5 (12 months through 23 months), Clinton 4 (three through five years); and two rooms in the smaller building: Clinton 1 (zero through 23 months), Clinton 2 (18 months to two years). The other rooms in the main building are currently not operating due to staffing shortages. All program areas are generally well stocked with age appropriate materials and supplies. Program rooms are generally arranged with the typical learning/activity centers. Two program rooms include restroom areas immediately adjacent to the program room. Other program rooms required some travel into another, separated, adjacent area to the room for restroom and hand washing activities. Some program rooms include sinks within the program rooms. Infant and toddler rooms include diapering stations within the program room and immediately nearby to a hand washing sink as required. There is some concern for staff ratio requirements in the EHS building toddler room given that the diapering station is located inside the adjacent restroom area and not within full sight of the actual program area. It is noted that the center did remove a window section of the wall so that the room is partially visible as staff stand at the diapering station.

The center serves breakfast and lunch. The center does participate in the CACFP. Food is catered to the center from a local grocery store with final prep occurring in the center's kitchen area before going out to the program rooms. The kitchen area appears clean and organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has achieved a four star QRS rating through 3/31/24. The infant and twos rooms continue to complete individualized activity/lesson planning for the children which is excellent. The staff were once again observed to be highly engaged with the children in activities, and the children appeared to be enjoying their time at the center in all program rooms. Program rooms are generally spacious, bright with windows, and children's arts/crafts are on display. The smaller building has been remodeled with a new exterior.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

CHILD FILES:
109.9(2)d: All files contain parent authorization of the persons to whom the child may be released.

Parent authorization is needed to release children to the school district school bus.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
_1_ expired provisional immunization certificate.
_1_ certificate not valid because it is not signed and dated by the medical personnel as required.
***Valid IDPH certificate is required to be on site prior to the child attending the center.

109.10(3): Medications.
1. Medication not labeled with child's name and this medication did not match the medication named or dosage indicated on the medication authorization form.
2. Medication authorization form in the Clinton 5 room needs to include the specific ending date for the period of authorization.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire drills not documented for 11/2022, 12/2022.
2. Tornado drill not documented for 12/2022/

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Staff observed handling other materials during food service activities without re-washing hands.
2. Countertop surface used in Clinton 4 was not cleaned and sanitized immediately prior to being used for food service activity.
3. Breakfast food and milk waste observed still out and in an open bucket on the floor in the Clinton 4 room. All food/beverage waste shall be promptly disposed of in a lidded can and kept covered.
4. Bin containing children's toys observed set next to the hand washing sink in the Clinton 4 room and box of gloves set next to a sink that is used for hand washing in Clinton 5 room. The area within 18 inches of the hand washing sink without a sufficient barrier is not a sanitary location.
5. Miscellaneous choking hazards accessible in drawers in the Clinton 1 and Clinton 2 rooms.

109.12(5)b: Diapering, sanitation, and handwashing procedures posted and implemented in central diapering area. Review diaper changing procedures with staff as they are posted. Just the materials needed for the diaper change shall be obtained prior to starting the process (not the entire container of wipes), staff should remove gloves before handling and putting on the clean diaper.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. The center administration is reminded to notify the licensing consultant when their is a center management change.
2. No smoking posting is needed on the entrance door of the smaller building.
3. Diaper waste can needs to be clearly labeled for this material only in Clinton 5 room.
4. The center is reminded that no child under the age of 18 months can be in the the Clinton 2 room if there are any children age two years in this room.
5. Remove items stored on the diaper station (Clinton 1). This area shall remain free of items so that nothing is contaminated and so that the area can be properly cleaned and disinfected.
6. Improve storage of food and food service items in the Clinton 4 and Clinton 2 rooms. These items shall be maintained in a separate and sanitary location from other miscellaneous items, and not out in the open where they can be easily contaminated.
7. Repair cabinet doors in the back of the Clinton 4 room so that they close properly and do not present a pinch hazard.
8. Store breast milk in a freezer that has a working and visible thermometer and monitor temperature for proper food storage (0F or below).
9. Consultation provided regarding the lunch transition observed in the Clinton 4 room. Staff shall pay close attention to children assisting with table preparation activities. Staff shall make an effort to keep children who have not yet washed hands away from tables that are prepared for food service. Children should not begin washing hands until the table preparation activities are complete and staff are ready to fully engage in supervising this activity. Staff shall be at the sinks to supervise children's hand washing activities and ensure children travel directly to be seated at the table. Food should not be uncovered and children should not begin serving food until all are seated and a staff is there to supervise. Children should also not begin eating while they are still passing food.

This center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.