Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Resurrection Early Childhood **Enrollment:** 169 **License ID No. (Reapplications)** 18857

Street: 4320 Asbury Road **City:** Dubuque Iowa **Zip** 52002 **County:** Dubuque

Mailing Address: 4320 Asbury Road, Dubuque, IA, 52002

Director's Name: Emily Burke **Phone Number:** 563-583-5206

On-Site Supervisor(s): **E-Mail:** eburke@holyfamily.dbq.pvt.k12.ia.us

Date(s) of Visit: 02-13-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-01-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			96	70	166
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2024 to 05-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 02-27-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 2/13/24. Emily Burke is the center director, and she was present along with other staff. Emily accompanied the licensing consultant throughout the majority of the visit. This center is part of the much larger Holy Family Catholic school system which has many other schools and centers in the Dubuque area as well as a well-defined organizational structure. The Holy Family system provides support to this preschool and child care operation. This center does participate in the the Iowa Voluntary Preschool Grant program. The program operates on a year round basis. During the school year the center's hours of operation are 630am to 530pm. On non school days during the school year the center's hours of operation are 7am to 5:30pm. During the summer the center operates from 7am to 530pm. On school days the center serves only children from this school. On non school days during the school year, children from any Holy Family school may attend. Any child can enroll for summer care.

The program uses six rooms (rooms 104, 116, 118, 120, 122) in the building and also the cafeteria which is used for school age child care. The program rooms were observed to be well stocked with age appropriate materials to support the program requirements. Rooms were set up with various learning/activity centers. Children also access the gymnasium and the library. All program rooms, except for the cafeteria, include restroom areas and hand washing sinks. School age children do have to travel quite a distance to hallway restroom areas for all hand washing and restroom activities. All program space was observed.

The center does participate in the CACFP. The center serves breakfast, morning snack, lunch, and afternoon snack on school days. These meals are prepared in the school's IDPH licensed kitchen in the building. On non school days the center serves snack, lunch, and snack. Children have been required to bring their lunch from home on non school days, and the center provides milk for lunch, however, for the coming summer lunch will also be provided by the center. The center is aware of the requirement to monitor and supplement the lunches brought from home for the children who are not yet school age. The center has a kitchen area that they utilize which is adjacent to the cafeteria space.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The new building has been designed specifically as a child care center and is quite nicely furnished with new furniture and equipment. Materials are abundant, are well maintained, and are generally organized and accessible in all rooms. The center has achieved level one IQ4K rating through 5/31/25. The staff were once again observed to be highly engaged with the children, and the children appeared to be enjoying their child care/preschool experience. Staff continue to work well together. Program rooms and hallways are decorated with the children's crafts and projects. The center continues to create binders/portfolios for each child in the preschool program rooms to include their arts/crafts/projects and photos of the children engaged in activities at the center throughout the year. Books continue to be organized nicely by subject/topic which makes them readily accessible for the staff for lesson/activity planning. The center participates in the local AEA borrowing program for materials to supplement program activities. Staff and child files and other required licensing documentation are organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have the physical completed pre-employment as required.

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. _1_ child file reviewed did not have evidence of the annual update.
2. _1_ child file reviewed did not have evidence of enrollment form.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
1. _3_ certificates reviewed were not valid. Valid certificate required on file at the center before the child can attend the center (IDPH form signed and dated by medical personnel as noted on the form).

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
1. _1_ child file reviewed did not have evidence of a physical on file.
2. _1_ child file reviewed physical was expired.

***Center needs to ensure a tracking system is being utilized to monitor staff and child files for compliance. Sample template forms were emailed to the center director to assist with this.

109.10(15)b Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drills not documented for 1/2024.

109.11(3)d Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspection not documented for 1/2024.

V. SPECIAL NOTES/RECOMMENDATIONS:

Consultation has been provided to the center regarding the updated rules regarding combining different age groupings of children and what is allowed and when. Three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure they are in compliance with this moving forward.

This center is reminded that the total capacity for the center shall not exceed 166 children with the following individual room maximum capacities:

Room 104 = 25 children
Room 116 = 24 children
Room 118 = 24 children
Room 120 = 24 children
Room 122 = 24 children
Cafeteria = 45 children

1. Ensure kitchen door remains closed at all times (hallway and from cafeteria space). This has been noted previously.
2. Ensure all posted schedules show the start times of each meal and snack and make sure the posted schedule reflects the entire day of use of the particular room.
3. Schedule and activity planning should be more visible for the school age room (cafeteria).

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.