Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Mitchell **Enrollment:** 20 **License ID No. (Reapplications)** 18059

Street: 3521 Jewel Drive **City:** Ames Iowa **Zip** 50010 **County:** Story

Mailing Address: 920 Carroll Ave, Ames, IA, 50010

Director's Name: Melissa Sanow/Joe Thien **Phone Number:** 515-233-2901

On-Site Supervisor(s): Jonna Hirschman **E-Mail:** director@acpc-childcare.org

Date(s) of Visit: 03-23-2023

X **Licensing Visit** **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-14-2023

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-02-2020

Comments : Fire inspections are due at least every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2023 to 04-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Debbie Hammer **Date:** 04-11-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A full licensing visit was conducted on 3/23/23. The Director, Joe Thien, was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

This is an after school program that is operated by ACPC, who has a contract with the school system to provide school-age care within the elementary school buildings. ACPC first started in 1968 and they now have six licensed school sites plus their Main Center. This site is open on school days from 2:45 pm-6:00 pm. The school district changed the start time for when school begins in the morning, to an earlier time, therefore before school care is no longer needed. Children needing care on no school days during the school year attend day camp at the Fellows site and summer care is offered at Fellows as well as Northminster sites. Children at this school are in kindergarten through fifth grade.

This site is used only during the school year.

The overall director of all the ACPC programs is Melissa (Missy) Sanow, who began in this position in October of 2022. The program coordinator for this site is Joe Thien. Both Joe and Missy meet the points required to be a director. Each school site has an on-site supervisor who meets the 75 points required for that position. The on-site supervisor at this time is Jonna Hirschman. Jonna has a Bachelor's degree in Social Work and has been an elementary school paraeducator and has worked at ACPC for almost two years. She meets the requirements for the position.

This program meets in the cafeteria and the gym. The boys and girls bathrooms are located right outside the cafeteria.

The cafeteria has a total capacity of 66 and the gym has a total capacity of 181.

There are cupboards that hold the supplies and equipment for the program. The children can choose from board games, card games, arts and crafts, and drawing. There are also balls and other large motor play equipment that is used for more structured activities that are done after school.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC has a very strong presence in the child care community of Ames and they have a strong reputation for providing quality care to children.

ACPC has a good relationship with the school and work well with the school if a child has special needs. This allows for consistent expectations for children both during school hours and at ACPC.

ACPC has good relationships with the parents and good communication.

The staff are dedicated and invested in the program. They are consistent and reliable. Staff are good at problem solving and they do their work with fidelity.

The assistant director, Joe, has been trained to be a CRP/First aid instructor.

The program has a STEM project that rotates every Wednesday.

The staff at this program have built strong relationships with the children.

Staff are trained in PBIS and utilize the skills obtained during PBIS training.

This summer the program will be using project based learning for 3-5th grade children and weekly themes for K-2nd grade children.

The director appreciates staff and lets them know they are valued. The director is working on setting up a committee for staff appreciation.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no aspects of operation that fell below the standards noted or observed during the visit.

V. SPECIAL NOTES/RECOMMENDATIONS:

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.