Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Sunshine Learning Center **Enrollment:** 70 **License ID No. (Reapplications)** 19109

Street: 101 Creslane DR **City:** Maquoketa Iowa **Zip** 52060 **County:** Jackson

Mailing Address: 101 Creslane DR, Maquoketa, IA, 52060

Director's Name: Amanda Burken **Phone Number:** 563-652-2847

On-Site Supervisor(s): **E-Mail:** amanda@sunshinemaquoketa.org

Date(s) of Visit: 07-30-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-05-2025

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-28-2023

Comments : PER FIRE INSPECTION: The remodel of Sunshine Learning Center Preschool & Daycare Infant Room & Gross Motor Room is granted a certificate of occupancy and inspection, dated 09/05/2025 by the Iowa Department of Inspections, Appeals, & Licensing – Fire Prevention.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	40	19	48	44	151
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2025 to 07-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 08-12-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 7/30/25. Amanda Burken is again the center director, and she was present on the day of the visit along with other staff. Amanda accompanied the licensing consultant on a portion of the visit. This is a non-profit center governed by a board of directors. The center operates out of the main level of a large building. The second level of the building is an attic just used for utilities and storage. The center does participate in the Iowa Voluntary Preschool Grant.

It is noted that the center has undergone significant remodeling since the last licensing visit and the configuration of the center has changed. It is noted that there is an additional phase of remodeling to occur and the configuration will again change as progress continues. On the day of the visit, the center consists of the following program space: Breakfast dining room (discussed allowable age combinations for this room), infant 1 room (not set up for use yet on the day of the visit, will be six weeks to six months), infant 2 room (six to 12 months, not yet ready for use), toddler room (12 through 23 months, not currently in use), twos room (two years), “Ball room" (gross motor room for all except school age), "FAST room" (school age), fours room (four/five years), threes room (three years), ones room (12 months through 23 months), infant room (six weeks to 12 months, will not be in use after infant 1 room is ready). All program rooms are visible from the hallways either through large windows or through windows in the doors. Program rooms are generally well stocked with accessible materials. Materials were generally well maintained and organized. Program rooms include adjacent restroom areas and sinks in the restroom areas and also within the program rooms. Rooms with children in diapers include appropriate diaper stations. An additional hand washing sink within the program room has been added to some of the rooms. All program space was observed.

The center serves breakfast, morning snack, lunch, and afternoon snack. All meals are prepared on-site in the center's kitchen by the experienced cook(s) and assistant. The center does participate in the CACFP. The kitchen has been partially remodeled and continues to appear clean and is highly organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The director, administration, and staff continue to work well together and the center appears to be well managed. Staff were once again observed to be engaged with the children in activities in all program areas. Community support for the center continues to be strong. Program rooms are large and bright with windows, and children's crafts and projects are posted throughout. The center is in the process of a two phase remodeling project which continues to improve the appearance of the center both inside and outside of the building. The outdoor play area has also been revamped and improved. Required licensing documentation, staff, and child files continue to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.9(1)c: All files contain documentation to indicate that ongoing staff training requirements are met, including current

certifications in first aid/CPR and mandatory child abuse training.
1. _1_ staff file reviewed first aid and cpr certification expired March 2025.

109.10(1): Medications.
1. Medications present without current medication authorizations.
2. Emergency medication present without required emergency action plan.
3. Medication authorizations missing the specific reason for the medication.

V. SPECIAL NOTES/RECOMMENDATIONS:

The administrative change aspect of this report is completed to reflect the remodeling of the center and changes in the configuration of the center. The total capacity of the center is 151 children with the following individual room capacities:

Infant 1 room = 15 children (CRIBS)
Ones room = 25 children
Twos room = 19 children
Threes room = 24 children
Fours room = 24 children
FAST room (school age) = 44 children

The ball room is not included in the center's capacity because it is a multi-purpose room, however, it may have not exceed 16 children at any given time.

The breakfast dining room is not included in the center's capacity because it is used only for breakfast for multiple groups of children, however, it may not exceed 20 children at any given time.

The center is reminded, again, regarding the rules about combining different age groupings of children and what is allowed and when. Two year old children may not be combined with four year old children and three year old children may not be combined with six year old children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

1. Ensure kitchen doors remain closed at all times.
2. New hand washing sinks need the hand washing poster and paper towel dispensers (ensure children can reach).
3. Ensure daily notes for infants (required for children not yet two years old) include the general summary of activities.
4. Label diaper waste can for this material only in the fours room.
5. Emergency plan posting is needed at hallway exit door near the FAST room.
6. Tornado plan is needed at one exit door from the FAST room.

The center will continue with a full license. Please address the violation(s) and/or concern(s) noted in the report so that corrections are obvious and ensure that items remain in compliance. This report does not require a written response.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.