Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Mapleton Head Start Preschool

Provider No.: 6906

Address: 410 S 6th St, Mapleton, IA, 51034

County: Monona

Director's Name: Danni Segebart

On-Site Supervisor: Brenda Melby

Phone Number: 7128821060

E-Mail: DSegebart@westcca.org
wmueller@westcca.org

HHS Visit Date: 10/02/2025

Licensing Period: 12/01/2024 to 12/01/2026

Fire Inspection:

Date Inspected: 10/02/2025

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [X] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		7:30 AM to 3:30 PM	
Tuesday		7:30 AM to 3:30 PM	
Wednesday		7:30 AM to 12:30 PM	
Thursday		7:30 AM to 3:30 PM	
Friday		7:30 AM to 3:30 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			20		20
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Mapleton Head Start on 10/2/25. Mapleton Head Start is located in the Maple Valley Elementary Community School. The program serves children three to five years of age Monday through Friday during the school year. Wednesdays are early out days ending at 12:30 pm. Brenda Melby is the lead teacher and she has been employed with Head Start since 2004. She has an associate's degree in Child Care Supervision and Management. There are 14 children enrolled in the program. I met with Brenda during my visit.

Observation of room:
The program moved to a new room since last year and it is a bigger room. The room looked great. The room was bright and colorful and the children's art work was on the walls. It was in ratio. It has fun activity centers with a variety of ages and developmentally appropriate toys and equipment. Centers, toys, and equipment are rotated every 2-3 weeks. Parent teacher conferences are held during the school year in which progress and goals are discussed. The center has lesson plans and daily activities that were posted at the children's eye level. The current study was "Trees". The center uses Creative Curriculum and Teaching Strategies Gold. The elementary school preschool includes Head Start for a variety of activities. The center also utilizes the gym for large motor skill activities. They only utilize the gym if they can't go outside. The center has three full-time staff. They had excellent interactions with the children. They were positive and attentive to the needs of the children. The children were observed in circle time and playing in the centers. Brenda makes lesson plans off the Creative Curriculum. The center just started using the Learning Genie App. Lions Club comes in, AEA does hearing tests, and they go to the school library weekly. The librarian reads them a story and the children get to check out books.

Nutrition:
The children eat breakfast and lunch in the high school cafeteria. The snack is provided by the center. Menus are posted and

provided on a monthly basis. The program participates in the USDA federal food program through the school.

Health and safety:
The program follows medication management procedures and uses the medication log as needed but currently don't have any children on medication. The first aid kit was properly stocked. Radon testing was done in May 2025 and was at an acceptable level. The program is in a school so the Department of Education is responsible for radon testing. Child Care Licensing no longer monitors the radon testing. The fire/tornado drills are practiced and documented on a monthly basis. Covered cots are used for nap time. Sheets are washed weekly. Bleach/water is used for sanitizing. The boiler inspection will expire in October 2024. Please request the updated fuel burning inspection/boiler inspection. There is a carbon monoxide detector.

Playground:
The playground has a small piece of equipment with slides, a new climbing piece of equipment, and a shade structure which were added in 2023/2024. There are riding toys. The fall surfacing is rubber chips. Monthly playground inspections are done.

Transportation:
Some children utilize the transportation provided by the school bus. This is provided by the school and not Head Start. Walking field trips are taken to local businesses.

Administrative files:
Two children's files were read and were in excellent order. Staff files were reviewed on a previous date and were in excellent order. Staff participate in training on an ongoing basis through Head Start.

2. Identify Observed Strengths of the program

All three staff have many years of experience and provide excellent care for the children. They are attentive to the children's needs. Brenda is very organized and confident as the lead teacher. The program provides a monthly and weekly newsletter to the parents. Mapleton Head Start is a wonderful resource for the community. Brenda believes they have a great program. There is a waiting list. The staff have good communication with parents. A weekly newsletter goes home with the children at the end of the week and a monthly newsletter goes out at the beginning of the month.

3. Identify the aspects that fall below the standard

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 12/1/24 to 12/1/26.

Date: 10/07/2025

HHS Licensing Consultant: Tausha Bottorff

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Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.