Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hand In Hand **Enrollment:** 91 **License ID No. (Reapplications)** 19482

Street: 3860 Middle Rd **City:** Bettendorf Iowa **Zip** 52722 **County:** Scott

Mailing Address: 3860 Middle Rd, Bettendorf, IA, 52722

Director's Name: Jennifer Chastain **Phone Number:** 563-332-8010

On-Site Supervisor(s): **E-Mail:** jennifer@handinhandqc.org

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-16-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	15	14	39	44	112
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-01-2023 to 08-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 07-02-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 5/15/24. The center director Kayla Hartz was present on the day of the visit along with other staff. Kayla is a qualified director and has worked at the center for several years. This center is a non-profit center governed by a board of directors. Angela Kendall is the CEO for the board, and she was also present for a portion of the visit. The center operates out of the main level and a large portion of the lower level of the building. The property is owned by the center. A respite program through the HCBS Waiver program is also located on site, and administered by the Hand In Hand agency, for children and adults age Kindergarten through 18. This space is included in the program's license capacity. The school-age child care children are integrated with the respite children. Care for school age children is provided after school and on non-school days. The center participates in the Iowa Voluntary Preschool Grant program.

The center consists of the following program rooms on the main floor: School age/art room (school age), Maple Room (three/four years, formerly the castle room), Truffula Room (20 months through two years), Pine Room (four/five years), and Dragon Room (six weeks to 20 months). The lower level now includes one large room (Groot Room) that is licensed space for school age child care. The room is also used by children age three and older for a break out space when not in use by the school age children. Hand washing sinks are located within each program room on the main floor. All but the art room on the main floor include adjacent restroom areas. There is also a hallway restroom area. The Maple, Truffula, and Dragon rooms include a diapering station within the program room. The Pine Room includes a diaper station that is inside the restroom area. The lower level includes two restroom areas each with a toilet and a hand washing sink. One of the restroom areas is adjacent to the program room. All program space was observed.

The center serves breakfast (only to non-school age portion of program), morning snack, lunch, and afternoon snack. The center participates in the CACFP. Breakfast and snacks are prepared on site in the center's kitchen. Lunch is now catered to the center from a local grocery store. School age children are required to bring their own lunch from home. The kitchen area is organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center is unique in its philosophy and population served. Because of the history and development of this center there is a strong identification with serving children with special needs, although the program rooms are integrated. The center works closely with the AEA. The building has been remodeled. This program reports being certified program-wide for the PBIS training through 5/2028. Program rooms continue to be spacious and bright with windows. Rooms are generally organized with plenty of accessible materials to support program needs. Many of the furnishings are new to go along with the remodel. The center's outdoor play area for the non infant children has been designed as an outdoor classroom environment. The center is applying for the level four IQ4K. Staff appear to work well together, and staff were observed to be engaged with the children in activities throughout the center. Required licensing documentation was found to be organized in the licensing binder. Staff and child files are organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.

V. SPECIAL NOTES/RECOMMENDATIONS:

This administrative change only report is completed to reflect the change in the center's license capacity based on the current configuration of the center. The individual room capacities are as follows:

Main Level:
Dragon room (nursery) = 15 children
Pine room (fours/fives) = 21 children
Truffula room (20 months through two years) = 14 children
Maple room (threes/fours) = 18 children
School age / art room = 14 children

Lower Level:
Groot room (school age) = 30 children (two hand washing sinks and two toilets)

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.