Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Garnavillo Community Day Care **Enrollment:** 84 **License ID No. (Reapplications)** 19202

Street: 205 W Watson St **City:** Garnavillo Iowa **Zip** 52049 **County:** Clayton

Mailing Address: PO Box 58, Garnavillo, IA, 52049

Director's Name: Amanda Draper **Phone Number:** 563-964-9333

On-Site Supervisor(s): Lisa Robinson, Samantha Johnson, Ashley Corlett & Jane Robinson **E-Mail:** amandagcdc@alpinecom.net

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-21-2022

Comments : The program added a new addition and the fire marshal made the final inspection on 12/21/22.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	16	12	16	30	74
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2023 to 03-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 09-21-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 02/06/23 I made an unannounced licensing visit to Garnavillo Community Day Care. I met with Amanda Draper, the director. Ms. Draper has been with the program since August 2015 and started as the director in September 2018. Ms. Draper has an AA in education and early childhood. She completed a 20-hour Child Care Administration course in October 2018. I also met with Lisa Robinson, an on-site supervisor who was formally the director. Ms. Robinson has been employed at the center since September 2006. Ms. Robinson has received her National Administrator Credential (NAC) and has her CDA. Samantha Johnson is also an on-site supervisor. Ms. Johnson has been with the program since August 2017. Brianna Werges is an on-site supervisor, and she has been with the program since November 2016. Jane Robinson is an on-site supervisor, and she has been with the program since June 2016. The program employs fourteen staff members.

Garnavillo Community Daycare operates out of a free-standing building. The program operates Monday through Friday 6:00 am until 6:00 pm. They care for infants through school-aged children. They offer a three-year-old preschool program on Monday, Tuesday and Thursday from 8:00-11:00 am. The preschool children can stay until noon if they want lunch. There are currently 84 children enrolled.

The center operates out of five rooms: infant room, one-year-old room, toddler (two-year-old) room, preschool room and a school aged room. An inspection of each room was completed. Windows provide natural lighting. The rooms are decorated with the children's art projects. The children's birthdays were posted. There is an area for circle time.

The centers observed on the day of the licensing visit include library, Lego/blocks, table toys, games, puzzles, transportation, computer, art, dramatic play, writing, math, science/discovery, sensory table and music. Centers were arranged in a manner that allowed easy movement between activities, but it also allowed for clear supervision by staff members. Materials were in good condition. The materials are located at child level, so they were easily accessible to the children.

The preschool class uses the creative curriculum, and the other classrooms use a variety of resources to develop lesson plans. The length of the themes depends on the topic. Lesson plans were available for review in all the rooms.

Daily sheets are maintained in each room. The program is currently completing paper daily sheets but plan to transition to using the ProCare app to complete the daily sheets and to communicate with parents.

Cribs are used to nap in the infant and one-year-old room. The one-year-old room also uses cots to transition the older children in the room. The toddler and preschool rooms use cots to nap.

There was a phone with emergency numbers in the classrooms. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and the outdoor exits in the classrooms and gym. Daily schedules were posted for all the rooms.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections.

The program space is newly constructed, and they are planning on doing a radon test in each program room. The program has a new furnace that was inspected when it was installed. A carbon monoxide detector is located on the ceiling of each new program room. Outlets were protected. The fire marshal inspection occurred on 12/21/22.

The center does not participate in the Child and Adult Care Food Program (CACFP) but does follow the guidelines. The children are served breakfast, lunch and a morning and afternoon snack. Lunch is prepared by Clayton Ridge Middle School and delivered to the center. The center prepares breakfast and the morning and afternoon snack for the children. They use a four-week rotation of menus for breakfast and snacks. The school provides the center with a new menu each month. Menus were posted. Families are charged a fee for meals and snacks. For children who bring their lunch from home the lunches must be reviewed and supplemented if they do not meet the CACFP guidelines. The food is dished out on trays for the children. Shelby Landt and Carol Groth are the kitchen helpers.

Parents provide the formula, cereal and jar food for the infants. Staff members are washing and sanitizing the bottles in the classroom.

I observed the kitchen. They have a new kitchen that was part of the recent construction. It was observed to be clean and organized. There is a handwashing sink and an industrial dishwasher. There are two refrigerators. You must place a thermometer in the freezer portion of each refrigerator. Food items were stored according to NHSPS guidelines.

There is a refrigerator in each room and thermometers were present.

The kitchen was observed to be clean and organized. The kitchen has a refrigerator and a stove. Thermometers were present. There is a dishwasher and one sink present for dishwashing. Lunch menus are posted in the kitchen and in each of the rooms. Breakfast and snack menus were posted in the kitchen. Allergies were posted in the kitchen area. Food items were stored according to the NHSPS guidelines.

The center uses bleach and water to sanitize the food tables and disinfect the changing tables. Bottles were clearly labeled. I observed and discussed diaper changes with the staff members and proper procedures are being followed.

There is a handwashing sink and a food prep sink in the infant and one-year-old rooms. There is a sink in each of the other classrooms. The four new classrooms each have a changing table. Handwashing and diaper changing procedures are followed. There is a bathroom shared by the preschool children and toddlers that has three toilets. There is a bathroom in the hallway with one toilet and one sink and procedures were posted. There is a bathroom in the school-age room and in the area near the smaller school-age space that has one toilet and one sink. Handwashing procedures were posted.

The center has a fenced in play area directly outside of the center. The playground has wood chips for surface cushioning. The climbing equipment is developmentally appropriate and has slides for the children. There is also a sandbox and a swing. The play area has a large shelter over the sandbox area to provide shade. When children are unable to go outside the preschool has use of a large gym.

The parent information is located on a bulletin board inside the entrance. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

Staff and children files were reviewed at the time of the licensing visit. I reviewed ten children files. They were in great condition. One file had an invalid immunization certificate because it was not on the mandated Department of Health certificate, but there was not a pattern of disregard so this will not be cited.

I reviewed four staff files. They were in great condition.

I reviewed policy and procedures, staff and parent handbooks. The necessary written emergency procedures and policies were present. Emergency Preparedness Plans have been completed.

Staff members were observed to have great interaction with the children. They had good knowledge of the children and their daily routines. Staff members offered the children choices and were flexible. They had creative activities and crafts for the children. Staff members moved around the rooms to provide proper supervision. They were nurturing and attentive. Staff members sat on the floor with the children and held children on their laps. Positive redirection was used when necessary. They used play to teach the children about colors. They removed toys to be sanitized when children put them in their mouths. The children seemed to enjoy and feel comfortable in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Draper states the program has staff longevity for their primary staff members.

Ms. Draper states they have a waiting list and it keeps growing.

The program started operating out of a newly constructed space on 01/03/23. The new area has four new rooms. They will now begin construction on the older section of the childcare center. The school-age children are currently cared for in this area.

Staff members have good relationships with the families they serve and with one another.

The center provides a preschool program for children three-years-old and older.

There are pictures of the staff members in the entrance.

The center tries to be flexible with staff members. If they have children who attend they receive a fifty percent discount.

The program uses ProCare software and has found it very helpful. They use the app for billing and are transitioning to use it as a communication tool with the parents.

The program has a secured entrance.

The program has organized easy to read staff and children files.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

In September 2023 an administrative change is being made to name Ashley Corlett as a new on-site supervisor. Brianna Werges is being removed as an on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.