Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Darlene Coleman

Provider Name: Darlene Coleman

Provider No.: 42547

Address: 515 Boston AVE, Waterloo, IA, 50703

E-Mail:

County: Black Hawk

Phone Number: 3192358009

[X] Pre-Inspection Date: 7/8/2025

[X] Approval Date: 7/8/2025

[ ] Annual Visit Date:

Program Type:

[X] Registered Child Development Home A (guidelines for ratios on all categories)

[ ] Registered Child Development Home B

[ ] Registered Child Development Home C

[ ] Registered Child Development Home C1

[ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

[ ] Infant(0<24 mos)

[ ] Toddler

[ ] PreSchool

[ ] School Age

[X] All Ages

1. Basic Overview

A Pre-inspection was completed on 7/8/25 as Darlene is just getting started as a Registered in-home childcare provider. Darlene shared that she does have approximately 10 years of childcare experience when she worked at a childcare (infant room) approximately 20 years ago. She expressed a great deal of excitement about becoming an in-home childcare provider.

2. Identify Observed Strengths Of The Program

Darlene has one child already enrolled in care. That child was sleeping when this worker arrived. The child later woke up from the nap and this worker did observe Darlene to be nurturing with the child.

Darlene did have the physical exam report for herself and her husband on the HHS approved form. She also had an

appropriate physical for her great granddaughter who resides in the home. These are not required until the 6- month mark but preferred to have at the time of PI and she did have those.

The Pre-inspection was completed on this date and there are numerous areas of the checklist that are not required at the Pre-inspection. We did however discuss expectations for the annual compliance check and this worker did provide her a copy of that annual checklist.
We reviewed safe sleep policies. She does not currently have any infants but will need to obtain a crib or pack-n-play if and when she has an infant enrolled in care. We also discussed mats for children for napping.
We reviewed that Darlene may transport children in her vehicle, and she does have what is required for that.
We discussed practices around administering of medication to children.
We discussed that Darlene is interested in learning more about the food program and her name will be provided to CCR&R.
We discussed an activity program and active and quiet play as well as activities for small and large muscle development.
We also discussed the number of children she is allowed to have at one time as a category A provider.
Darlene shared that she does not plan to use her basement for childcare, but she did have a fire extinguisher on that level and as a Category A provider she is not required to have a secondary exit from the basement.

Darlene did already have written policies for responding to health care emergencies and an illness policy. These are not required at the PI. She did not have written documentation of her notifying parents that an exception for immunizations (religious or medical) can be provided in lieu of the immunization record. The CCR&R support worker was present on this date and agreed to assist Darlene with getting that in writing. This is not required at PI.

3. Identify The Aspects That Fall Below The Standard

Darlene did have some medicines on the bedroom dresser in the room where the child was napping. This worker did have her move those items and we discussed that all chemicals and medicines need to be out of the reach of children. They were moved to a cabinet on a shelf up high and out of reach of children.

Children's files also are not required at a pre-inspection, but this worker did take the time to review the file Darlene had for the one child in care. Darlene is aware of the required documentation but did not have the intake form or the authorization to seek emergency medical care for the one child that is currently enrolled. We did discuss the need to obtain this documentation before a child begins care and she has provided the information to the parent.

We also discussed the billing process for CCA approved children. Darlene will need to work with the payment unit with any questions she has in that regard.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Darlene's PI is approved as of 7/8/25.

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 7/8/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs. Thank you for your service in providing childcare in your community.