Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Altoona Campus Kids Klub-Centennial

Provider No.: 28338

Address: 910 7th AVE SE, Altoona, IA, 50009

County: Polk

Director's Name: Ashley Heljik

On-Site Supervisor: Jami Schillinger

Phone Number: 5155310699

E-Mail: Ahejlik@altoonacampus.com

HHS Visit Date: 07/28/2026

Licensing Period: 05/01/2025 to 05/01/2027

Fire Inspection:

Date Inspected: 08/08/2024

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				80	80
Summer				140	140

1. Basic Overview

The Altoona Campus Kids Klub - Centennial is one of six Altoona Campus school age programs. This center has been open since 1994. The center primarily uses the school's cafeteria and gym for programming. The center also uses the playground. The school has secured entrances. Ashley Heljik is the director of all the Altoona Kids Klub centers. She has been the director since October 2017. Ashley has been with Altoona Campus since 2008. She served as the Program Coordinator prior to becoming director. Jami Schillinger is the on site supervisor. Jami started with Altoona Campus Kids Klub in April 2019. Jami has several years of experience working with children at previous child care centers prior to coming to this center.

An unannounced visit was completed on today's date. All areas subject to HHS rules licensing rules were reviewed. Mandatory postings are in place at the center's entrance. The schedule and lesson plan were available and posted. The cafeteria has interest centers set up throughout the cafeteria. Games, various toys and learning supplies are available for the children. Children keep their backpacks and coats in individual baskets.

An unannounced visit was completed on today's date. Jami assisted with the visit. This center is has summer programming for children in 5th and 6th grade. Current enrollment is 73. There were thirty seven children present today. One group of children was at an off site field trip during the visit. There were eight staff at the center. The center uses the gym, cafeteria and a few additional classrooms this summer. Children were involved in group activities today during the visit.

During summer programming, the center serves breakfast, lunch, morning and afternoon snack. The center hires cooks to prepare their meals. During the school year, the center serves snack after school. The children are able to eat breakfast from the school cafeteria prior to school. Menus reflect CACFP requirements are being followed.

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The center uses the school's playground. Monthly checks are completed by center staff. The school maintains the playground.

The center uses school buses for transportation to off site field trips.

2. Identify Observed Strengths of the program

Ashley Heljik has been employed with Altoona Kids Klub for several years. Children are offered large motor play activities on a daily basis through the use of the school's gym and playground. Administrative records are well maintained. The center has many on site and off site activities scheduled for summer programming. The center uses BrightWheel.

3. Identify the aspects that fall below the standard

There were no licensing violations cited during today's visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Date: 08/05/2026

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.