Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Grace M Brade

Provider Name: Grace M Brade

Provider No.: 18770

Address: 2939 Elm ST, Dubuque, IA, 52001

E-Mail:

County: Dubuque

Phone Number: 5635130751

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 8/20/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Grace has been a registered child care provider for approximately 15 years. Grace has over 40 total years in the child care field. Grace accepts children aged six weeks through 11 years of age. Grace is available for care Monday through Saturdays from approximately 5:30 a.m.-11:30 p.m. Grace's child development home has a large variety of toys and activities for children. Grace works with children on preschool readiness skills.

2. Identify Observed Strengths Of The Program

Grace believes her greatest strength in working with children is her level of patience. Grace is a participant in the CACFP food program for child care providers. Grace works with Child Care Resource and Referral as needed when questions or concerns arise.

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3. Identify The Aspects That Fall Below The Standard

110.6 : No more children are in care than the number authorized on the registration certificate.
All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
110.9 (1) b : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
110.9 (2) a : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
110.9 (3) a : Documentation from the Department confirming record checks have been completed and authorizing or limiting the person's involvement with child care.
110.9 (3) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (3) c : Certification of two hours of approved training relating to identification and reporting of child abuse within three months of employment.
110.9 (3) d : Certification in infant and child first-aid that includes mouth-to-mouth resuscitation.If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.
110.9 (3) e : Certification or other documentation that minimum health and safety training as identified in 110.10(1)"a" has been completed within three months or prior to providing substitute care, whichever occurs first.
110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of statement of health or admission physical.
110.9 (4) f : For each school-age child, record of a physical exam completed at the time of school enrollment or since.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) h : Written emergency plans for children with allergies. Must accompany child if away from facility.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
110.14 (1) a : Not more than eight preschool children present at any one time including infants.
110.14 (1) d : Not more than 12 children present when the emergency school closing exception is in effect.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Grace was over capacity by two children when this worker arrived. One of the children was picked up shortly as they had a doctor appointment. Grace knew she was over capacity and disclosed this immediately upon my arrival to the home. Grace

is already on a safety plan with HHS (July 2025) for being over numbers. Grace stated that she was having a back to school party 8/20/2026 and this resulted in her being over capacity. Grace stated that was the only day all children could participate in the party. This worker spoke with Grace about currently being on a safety plan and that this can not continue. If additional concerns occur involving over capacity, HHS will seek revocation of her child care registration for continued and repeated noncompliance involving number of children in care.

Grace needs updated pet records for three cats documented on required HHS form 470-5153.

Grace was over capacity on the date of the visit. Grace needs to follow capacity guidelines at all times. Another incident of over capacity will result in revocation of registration certificate.

Grace needs physicals for herself, Michael, Logan and Dustin (household members and assistants/substitutes.) All physicals need to be documented on required HHS form 470-5152.

Grace needs completed background check letters for all household members and approved assistants/substitutes. This can be obtained by contacting the CCA Unit at 866-448-4605.

Grace needs to locate or update MART training for herself, Michael, Logan and Dustin.

Grace needs to locate or update CPR/1st Aid training for herself, Michael, Logan and Dustin.

Grace did not have any child files this worker could view, stating they were in the process of updating all files. Grace needs to ensure that all enrolled children have updated enrollment forms (signed within the last year), current physicals, and immunization certificates.

Grace needs to send verification of the above items to Kathy by 10/5/2026. Items can be emailed to kathy.huinker@hhs.iowa.gov or texted to 563-949-6971.

5. Special Notes/recommendations

Targeted compliance of Emergency Preparedness Plan completed. Plan remains accurate and up to date.

HHS Child Development
Home Compliance Worker: Kathy Huinker Date: 8/21/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at Child Care Resource & Referral of Northeast Iowa 2728 Asbury Road, #215 Dubuque, IA 52001 563-557-1628