**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Graceland Preschool & BASP **Enrollment:** 15 **License ID No. (Reapplications)** 24247

**Street:** 300 W Marengo Rd **City:** Tiffin Iowa **Zip** 52340 **County:** Johnson

**Mailing Address:** 300 W Marengo Rd, Tiffin, IA, 52340

**Director's Name:** Geraldine Hayward and Deanna Parker **Phone Number:** 319-545-8250

**On-Site Supervisor(s):** N/A **E-Mail:** graceland@southslope.net

**Date(s) of Visit:** 12-20-2023

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

**LICENSING VISITS**

**New Application** X **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 09-13-2022

**FIRE INSPECTION** X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 12-13-2022

**Comments :** Does Comply.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** Profit X Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | | | 32 | 44 | 76 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 10-01-2022 to 10-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Heidi Brown **Date:** 12-22-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

This worker arrived at Graceland Preschool & BASP on 12/20/2023. The center provides care for preschool to school aged children. The center is open Monday-Friday from 6:30am to 5:30pm. The center has 15 children enrolled. The center is located inside of a church. They utilize two classrooms, kitchen, entryway, office and storage space. The center is nonprofit and overseen by a board of directors. The center's fire inspection was completed on 12/13/22.

The directors are Deanna Parker and Geraldine Howard. Deanna has her Child Development Associate's Degree. Deanna started in 2008. Geraldine has her Associate's Degree in Clerical Occupations and her Child Development Associate's Degree. Geraldine started in 2007.

This worker observed all programming space and reviewed the curriculum.

Nutritional practices were checked. The center provides breakfast, lunch and afternoon snack. The kitchen was maintained in a clean/orderly fashion.

Health and safety practices were also reviewed. The center had medications stored appropriately. The center did practice appropriate hand washing procedures at required times.

The center completed radon testing as required. The center completed an annual fuel burning appliance inspection and had a carbon monoxide detector installed as required.

The center's outdoor play area was inspected.

The center does offer field trip. Examples include splash pad, parks and library.

The center's policies, licensing notebook, staff files and child files were reviewed. The center also had required postings

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

-The center accepts Child Care Assistance.
-The center is on the Child and Adult Care Food Program.
-Geraldine has her Child Development Associate's and started in 2007. Deanna has her Child Development Associate's and started in 2008. Shalena has her Associate's Degree on Early Childhood Education and started in 2010.
-The center has a 15 passenger van with child harnesses.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by

the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
-Upon my arrival to the center 4/4 staff did not have current Iowa SING Checks. They corrected this while I was present.
-4/4 staff did not have current National FBI Checks. CCR&R reported that they were rolled the next day and submitted via mail.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
-4/4 employees needed current physicals. The form that you must use can be found at:
https://iowaccrr.org/resources/files/BGP/4%20Phys%20Exam.pdf

109.10(3)a: All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.
-Medications must be stored in the original containers with physician or pharmacist directions.

109.10(3)c: For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.
-Expired medications must be replaced by the parents.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

Based upon this review, it is recommended that this center remain in Full licensing status. It is important to note, all DHS licensing standards and procedures must be maintained during the renewal period.

The following agencies are available to provide consultation, support, and educational opportunities:
CACFP: https://educateiowa.gov/pk-12/nutrition-programs/child-and-adult-care-food-program
Child Care Resource and Referral: https://iowaccrr.org/staff/region_5/
Early Childhood Iowa: https://earlychildhood.iowa.gov/
First Children's Finance: https://www.firstchildrensfinance.org/
Healthy Child Care Nurse Consultants: https://hhs.iowa.gov/hcci/consultants
Iowa AEYC: http://www.iowaaeyc.org/
Iowa After School Alliance: https://www.iowaafterschoolalliance.org/
Iowa State University: https://www.extension.iastate.edu/humansciences/early-childhood
4c's of Johnson County: https://www.iowa4cs.com/

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.