



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

03/10/2017

Danielle Doss
531 S Leebrick ST
Burlington, IA 52601

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 03/09/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(4) Emergency Plans

441 IAC 110.8(4) "b" The provider must have procedures in place for the following:

1. evacuation to safely leave the facility
2. relocation to a common, safe location after the evacuation
3. shelter-in-place to take immediate shelter where you are when it is unsafe to leave that location due to the emergent issue
4. lock down protocol to protect children and providers from an external situation
5. communication plan and plans for reunification with families
6. continuity of operations plans
7. Procedures to address the needs of individual children, including those with functional or access needs

Findings:

Lisa Hilsenbeck, Compliance Auditor, completed a follow up visit on 3/9/17 checking the following rules:

441 IAC 110.8(1)"h" Danielle needs to replace/install smoke detector in living room. Danielle installed a smoke detector during the follow up visit.

441 IAC 110.8(3)"b" Danielle needs to place a bottle of water in her first aid kit for her home. Danielle added a bottle of water to her first aid kit during the follow up visit.

441 IAC 110.8(4)"b" Danielle needs to complete her Emergency Preparedness Procedures document. Plan has been started. Danielle needs to finish her Emergency Preparedness Plan.

441 IAC 110.9(2) Danielle needs to show documentation of current course completion for Mandatory Reporter Training for Markee. Viewed Mandatory Reporter training certificate for Markee.

Items of non-compliance after follow up visit:

441 IAC 110.8(4)"b" Danielle needs to complete her Emergency Preparedness Procedures document.

Suggestions for Improvement:

Recommendation:

Danielle needs to complete her Emergency Preparedness Plan by Friday, March 10th or revocation may occur.
Danielle needs to send the completed plan to Lisa Hilsenbeck (lhilsen@dhs.state.ia.us)

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will not be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 319-208-5521 or CReckli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 319-371-7809

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).