Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Pamela Sauer

Provider Name: Pamela Sauer

Provider No.: 21551

Address: 600 Sheridan RD, Waterloo, IA, 50701

E-Mail:

County: Black Hawk

Phone Number: 3192906676

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 1/14/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Pam shared that she began providing childcare in 2001. She was not registered at that time and shared that she only cared for a few children. In 2014 she became a Registered childcare provider. Pam was previously rated level 1 in the prior Quality rating system. She does not currently participate in the current IQ4K quality rating system. She does participate in the Food program. Pam primarily cares for infants, toddlers and preschool-aged children. She did share that she is willing to provide care to school-aged children if they are a sibling of a family she serves or if she cared for that child when they were younger. Pam utilizes the main floor for childcare. She does use a couple of bedrooms for children to nap. Pam does currently have an approved assistant but shared that she has not utilized her in some time and plans to get that individual removed from her application. Once she does that, she will not have an approved substitute or assistant. Pam does have 2 dogs (labradors) and a cat. The animals do roam the home and are exposed to the childcare children. On this date, this worker did not observe any concerning actions by the pets and Pam shared that the dogs love the children.

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2. Identify Observed Strengths Of The Program

Pam's documentation was nicely organized in a binder and some folders. Pam was able to provide that information to this worker, so I was able to verify compliance easily.

Pam did have a variety of items for the children for play. She shared that the children have free play, but she also does crafts with the children, they do puzzles and she described working with the children on letters and other educational activities.

The children were observed to play nicely together at the time this worker was present.

3. Identify The Aspects That Fall Below The Standard

110.8 (4) b : Procedures are in place for:
Evacuation to safely leave the facility,
Relocation to a common, safe location after evacuation,
Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,
Lock down to protect children and providers from an external situation,
Communication and reunification with families,
Continuity of operations, and
Procedures to address the needs of individual children, including those with functional or access needs.
Pam did have an EPP but it needed some updates. She needed to identify a relocation site within walking distance, and she needed to change the address on her relation site that was outside of the neighborhood.
*Pam needs to make some changes to her EPP so that it is accurate and current. She did make those changes while this worker was present.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
Pam's physical expired in May of 2025. Her husband's physical also expired in May of 2025.
*Pam needs to obtain updated physical exams for herself and for her husband. They both need to be documented on the HHS approved form.

110.9(1)b Two hours of approved child abuse and neglect mandatory reporter training
Pam's MCART training expired in May of 2025.
* Pam needs to update her MCART training ASAP and send pictorial verification to HHS.

Certification by an approved trainer/organization in infant and child First Aid and CPR.
Pam's First Aid and CPR is expired.
*Pam needs to update her First Aid and CPR training ASAP and send pictorial verification to HHS.

Assistant:
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
Lacey is currently an approved assistant. Her physical exam expired in May of 2025.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
Lacey's MCART expired in May of 2025.
Pam did report that she no longer utilizes Lacey as an assistant.
*Pam needs to contact the Registration unit and notify that unit that she wants Lacey taken off as an assistant. Pam needs to notify this compliance worker when that is completed. As long as she remains on Pam's application as an assistant, then Pam needs to ensure that Lacey has the approved documentation including a current physical and MCART training.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Pam did have a file for each child. However, she had not had families update those annually.
Pam needs to ensure that families do update the files annually and sign and date accordingly.

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Each file contains:
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
Pam was missing an updated physical and an immunization record for one child.
*Pam needs to work with her families to ensure she has all the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 2/4/26) and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Pam shared that she does not transport the childcare children.
Pam shared that she does not ever use a swimming pool but will use a sprinkler or water tables for alternate water play.
We did discuss safe sleep policies.
We did discuss the number of children she allowed to care for at one time as a Category B Provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. As noted above, Pam was not in compliance with her EPP as she needed to make a few changes. She did make the appropriate changes while this worker was present.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
Pam had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this and added the appropriate language to her current policies. She does need to ensure that information is provided in writing to all of her current and future families. She was encouraged to have families sign and date that they received the policies, and she should maintain that in each child's file for compliance verification.

On this date this worker did smell a strong smell of vomit in the play children's play area. Pam identified that she currently has a child that spits up frequently and I did observe that child to spit up on a few occasions while I was present. Pam shared that the child did spit up a significant amount the day prior. She reported that she did wipe it up but plans to use her carpet cleaner yet today to clean it better. Pam was encouraged to clean is ASAP due to the foul smell in that room and she agreed to do so.

6. ADDENDUMS:

- Addendum1: On 4/27/26 Pam sent pictorial verification of all the compliance items that had been requested.

This Addendum is approved by supervisor on 4/28/2026

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 1/14/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.