Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Chrystal Callahan

Provider Name: Chrystal Callahan

Provider No.: 23841

Address: 3705 McGowan BLVD, Marion, IA, 52302

E-Mail:

County: Linn

Phone Number: 3197211723

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 2/5/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [ ] Registered Child Development Home B
- [X] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [X] Infant(0<24 mos)
- [X] Toddler
- [X] PreSchool
- [ ] School Age
- [ ] All Ages

1. Basic Overview

Chrystal has been a Registered childcare provider since 2008. She has primarily been approved as a Category B provider on her own but in December of 2005 she became a Category C provider with her daughter Abigail. Chrystal does not participate in the IQ4K quality rating system but does participate in the Food Program. Chrystal and Abigal shared that they are willing to care for children ages infant through Preschool but do not care for school-aged children. Chrystal did note that they may take schol-aged children in the summer. Chrystal and Abigail are approved to provide care on the main level of the home and the lower level as well. The back yard is not fenced but it is large and well maintained for outdoor play. Chrystal does have a dog that does interact with the childcare children. Chrystal and Abigal are approved as co-providers. They do not have an approved assistant or substitute.

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2. Identify Observed Strengths Of The Program

This worker did observe appropriate interactions between the children and caregivers. I also observed appropriate redirection.

Chrystal described that Abigail works with the children on preschool curriculum, while Chrystal is able to care for the smaller children. They have a variety of activities and toys for the children including items for large and small motor skills. Chrystal described that they try to get the children outside regularly (weather permitting).

Despite missing some of the required documentation, Chrystal did have her documentation organized and all together for easy review. She had already started to develop a list of the items she knew she was missing and shared that she had reached out to some of the families to begin to obtain that information.

3. Identify The Aspects That Fall Below The Standard

110.8 (3) a : All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.
Chrystal did have some chemicals/cleaners under the kitchen sink and the cabinet was not secured.
*Chrystal needs to ensure that all chemicals/cleaners are out of the reach of children or that cabinets are secured accordingly. Chrystal needs to send pictorial verification of compliance to this worker.

110.8 (4) b : Procedures are in place for:
Evacuation to safely leave the facility,
Relocation to a common, safe location after evacuation,Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue,
Lock down to protect children and providers from an external situation,
Communication and reunification with families,
Continuity of operations, and
Procedures to address the needs of individual children, including those with functional or access needs.
Chrystal had an EPP but has several changes/updates to make including the relocation site.
*Chrystal needs to make the appropriate changes/updates to her EPP and send pictorial verification to this worker.

110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
The 18 year old in the home did not have a physical exam.
*Chrystal needs to obtain a physical exam for Miya and it needs to be documented on the approved HHS form.

Within six months of becoming registered, children 18 years of age or younger residing in the household must have:
Admission physical exam report. Immunization certificate.
For school age: Documentation of physical exam completed at time of school enrollment or since that time.
Chrystal did not have a physical for two teens in her home.
*Chrystal needs to obtain a physical exam for her two teens and maintain those with her other documentation for future verification of compliance.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Chrystal did have files for each child, but they were not reviewed/updated annually.
*Chrystal needs to ensure that the families review the documentation annually and sign/initial and date accordingly.

Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
Chrystal was missing the above 3 areas for one of the children in care. It was a sibling to another child, but she needs to make sure if siblings share a file or documentation, that the documentation lists each child accordingly.

110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past

health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
Of the 7 files reviewed, Chrystal did not have an initial physical exam for 4 of the children.

110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
Chrystal was missing an updated/annual physical for one child.

110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
Chrystal was missing an immunization record for 3 children.

Chrystal needs to work with the parents to ensure she has all the required documentation in each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 2/26/26) and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.

Thank you for your service in providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Notes:
Chrystal and Abigail shared that they do not transport the childcare children.
They shared that they do not ever use a swimming pool but do use an inflatable slide for other water play.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category C provider. (Chrystal changed from a Category B provider to a C provider in December of 2025)

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Chrystal was not in compliance with her EPP. She does need to make some changes/updates to her current EPP. She needs to send pictorial verification to HHS.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
Chrystal and Abigail did not yet have anything written in regard to notifying parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and Chrystal agreed to get that documented accordingly.

6. ADDENDUMS:

- Addendum1: Chrystal sent pictorial verification of her updated EPP on Saturday 3/7/26. This worker received it on Monday 3/9/26.

This Addendum is approved by supervisor on 3/9/2026

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 2/6/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Ravyn Phelps with Child Care Resource and Referral if you have any ongoing compliance or training needs. Ravyn Phelps can be reached at 563-594-9683