Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Shea's Learning Days Child Development Center LLC **Enrollment:** 41 **License ID No. (Reapplications)** 40498

Street: 2308 Ave J **City:** Council Bluffs Iowa **Zip** 51501 **County:** Pottawattamie

Mailing Address: 2308 Ave J, Council Bluffs, IA, 51501

Director's Name: Chanda Long **Phone Number:** 712-256-9919

On-Site Supervisor(s): Makenna Robinson and Crystal Norris **E-Mail:** sheaslearningdays@gmail.com

Date(s) of Visit: 12-07-2018

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-28-2018

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 06-01-2017

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care X Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	12	6	25	24	67
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2019 to 01-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 12-10-2018

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Shea's Learning Days Child Development Center on 12-7-2018. The center opened at this location on 5-5-2014. Chanda continues to be the director. Chanda's daughter Makenna Robinson is the on-site supervisor, and Crystal Norris is also an on-site supervisor. Child care services are offered to infants to school age children from 5:30 am to 5:30 pm, Monday through Friday.
There are 41 children enrolled.

Observation of rooms:
There are two program rooms. The infant room is for children six weeks to 15 months old. The room looked nice and had a fun variety of age and developmentally appropriate toys and equipment. There were eight children and two staff present during my licensing visit. The daily sheets looked good, they are on the iPad and sent to the parents each day. The staff were attentive to the needs of the children, the staff were extremely quiet during my visit, they may have been nervous due to my visit - please encourage them to talk to the children. No shoes are allowed on the carpeted area, this is a health and safety precaution and is cleaner for the children. The room has two sinks, one for hand washing after diaper changing and the other sink is for meal preparation.

Jungle Room - this is a large program room that is separated into sections according to the age of the children. There were six two year olds with one staff and eight three and four year olds with one staff. The room looked great, there is a wonderful variety of age and developmentally appropriate toys and equipment. The children were playing, eating lunch and taking a nap. Staff had excellent interactions with the children and they were involved in the activities with the children. During nap time staff need to have dire observation of all children. Please have the staff rearrange the children allowing direct observation of all of the children.

Crystal develops the lesson plans/activities for the different ages of children. There was lots of fun children's art work displayed. Toys are rotated frequently.
The center is bright and cheerful. Your center has very nice equipment, furniture and supplies.

Nutrition:
Breakfast, lunch and snacks are prepared on site in the kitchen. Proper food storage was observed. Menus are prepared on a monthly basis and are posted. The center went off the federal food program in October 2018, due to the staff time commitment for the paperwork. Even if your center isn't on the federal food program make sure you follow the CACFP food guidelines.

Health and safety:
The staff follow the medication management procedures when a child is prescribed medication and they have the medication log. Fire and tornado drills are practiced and documented each month. Radon testing was done in September 2018 in one program room, with a test score of 0.3 + 0.6 pCi/L. Please do radon testing in each program room next time you do your radon testing.
The building has all electric appliances. The first aid kits were stocked.

Playground:
The center has a wonderful new playground space. Playground equipment was installed in 2017 and has padded surfacing. The staff are very excited about the new playground. New music equipment will be added to the playground.

Transportation:
The center doesn't provide transportation services and they don't go on field trips.

Administrative records:
Chanda meets with all staff individually on an ongoing basis. There are currently nine staff. New staff have been hired and Chanda is in the process of hiring more staff.
Please review staff files and ensure all staff meet the annual staff training requirement. Chanda needed more training to meet her annual requirement.
During the first year staff need 10 contact hours of training, thereafter staff must receive 6 contact hours of training and directors and on-site supervisors need 8 contact hours of training. Training must meet the DHS requirements.
Child files were read and were in excellent order.
The center participates in the Quality Rating System (QRS) and they are a level IV.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Chanda continues to work hard to make improvements to the center. She does a fabulous job, she is very proud of the center and is confident as the director. Chanda does so many nice things throughout the year to show appreciation for her staff. The center is a wonderful resource for the community.

Chanda, Makenna and Crystal are organized and work well together.

New in 2017/2018
New partitions for the large room.
Two new lap tops .
New staff have been hired.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(2): Center directors and all staff have the required contact hours of training. Review staff files and ensure DHS staff training requirements are met. I didn't see enough training documentation for Chanda.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room’s arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: During nap time the staff did not have didn't have direct observation of all of the children. Please rearrange the children allowing for direct observation of all children.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for Shea's Learning Days Child Development Center for 1-1-2019 to 1-1-2021.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.